

Village of



There will be a meeting of the Architectural Review Commission at Kenilworth Village Hall, 419 Richmond Road; Kenilworth, IL. The public may attend in person or by utilizing the following link:

TEAMS [MEETING LINK](#)

If you do not have access to a computer, you may attend via telephone:

+1 872 242 8055 US (Chicago)

Meeting ID: 108 808 73#

Architectural Review Commission

Meeting Agenda

Wednesday, February 21, 2024 at 7:00 p.m.

I. Call to Order / Roll Call

II. Approval of Minutes

A. December 20, 2023, Architectural Review Commission Meeting

III. Regular Business

A. Discussion Concerning Public Improvements in the Business District

IV. Other Business

V. Business from the Public

Rules for Public Comment may be viewed at

<https://www.vok.org/DocumentCenter/View/1423/Rules-for-Public-Comment>

VI. Adjourn

The Village of Kenilworth is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the facilities are requested to contact Patrick Brennan at 847-251-1666 promptly to allow the Village to make reasonable accommodations for those persons.

VILLAGE OF



KENILWORTH, IL

**Architectural Review Commission Meeting
Wednesday, December 20, 2023**

Agenda Item I. CALL TO ORDER

A special meeting of the Architectural Review Commission of the Village of Kenilworth in the Kenilworth Village Hall, Kenilworth, Illinois was held at 7:00 p.m. on Wednesday, December 20, 2023. Acting Chairperson Hackley called the meeting to order at 7:01 p.m.

Attendance was as follows:

Architectural Review Commissioners Present:

Chip Hackley	Member
Paul Ozga	Member
Joel Joyce	Member
Paul Armstrong	Member

Architectural Review Commissioners Absent:

John Pilant	Chair
Gunta Cepuritis	Member
Erin Paul	Member

A quorum was present.

Other Recorded as in Attendance:

Village Officials and Staff:

Jordan Schmidt	Management Analyst
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Others, Signing In:

Karen Dodge	Applicant
Charles Johnson	

Agenda Item II. APPROVAL OF MINUTES

Commissioner Ozga made a motion to approve the October 18, 2023, Architectural Review Commission meeting minutes and Commissioner Joyce seconded the motion.

A roll call vote was taken as follows:

For: Ozga, Hackley, Joyce
Opposed: None
Abstain: Armstrong
Absent: Cepuritis, Paul, Pilant

The roll call tally was three votes in favor, and none opposed. Acting Chair Hackley declared the October 18, 2023, Architectural Review Commission meeting minutes approved.

Agenda Item III. PUBLIC HEARING TO CONSIDER THE APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS FOR PROPOSED SIGN MODIFICATIONS AT 450 GREEN BAY ROAD

Acting Chair Hackley introduced the item and asked the applicant to give an overview of the request. Karen Dodge, on behalf of the business, provided an overview of the request. Ms. Dodge indicated the signs would replace the existing signs, and match the color, and dimension, the only change would be the business name and logo. Ms. Dodge also clarified that the monument sign was only one-sided. Acting Chair Hackley thanked Ms. Dodge and provided an overview of the original sign approval in 2015.

The Commissioners discussed the sign and confirmed it would match the existing color. With no further discussion, Commissioner Armstrong made a motion to approve the request as presented. Commissioner Joyce seconded the motion.

A roll call vote was taken as follows:

For: Ozga, Hackley, Joyce, Armstrong
Against: None
Abstain: None
Absent: Cepuritis, Paul, Pilant

The roll call tally was four votes in favor, and none opposed. Acting Chair Hackley declared the motion approved.

The Commissioners asked about the need for these types of requests to come before the Commission and asked if there was an administrative review process or quicker review process the Commission could utilize. Analyst Schmidt confirmed there was not an administrative review process, and that the Village Board had considered a similar request earlier this year but had not made a decision on it yet. Analyst Schmidt said he would discuss the Commission's interest in making some sign approval administrative with the Village Manager.

Agenda Item IV. OTHER BUSINESS

A. APPROVAL OF 2024 MEETING SCHEDULE

The Commissioners discussed the 2024 meeting schedule and asked if the December meeting could be moved up a week to December 11th to avoid conflict with the holidays. Analyst Schmidt confirmed the date was available.

Commissioner Armstrong made a motion to approve the 2024 Meeting Schedule as amended and Commissioner Joyce seconded the motion.

A roll call vote was taken as follows:

For: Ozga, Hackley, Joyce, Armstrong
Against: None
Abstain: None
Absent: Cepuritis, Paul, Pilant

The roll call tally was four votes in favor, and none opposed. Acting Chair Hackley declared the motion approved.

Agenda Item IV. BUSINESS FROM THE PUBLIC RELATED TO ITEMS NOT ON THE AGENDA

There was no other business to consider from the public.

Agenda Item V. ADJOURN

Commissioner Armstrong made a motion to adjourn and Commissioner Joyce seconded the motion.

A voice vote was taken as follows:

For: All
Opposed: None

The voice vote was all in favor, and none opposed. Acting Chair Hackley declared the meeting adjourned at 7:09 p.m.

Respectfully Submitted,
Jordan Schmidt
Management Analyst