

Village of



There will be a regular meeting of the Village Board of Trustees at Village Hall, 419 Richmond Road; Kenilworth, IL. The public may attend in person or by utilizing the following link:

[TEAMS MEETING LINK](#)

If you do not have access to a computer, you may attend via telephone:

+1 872-242-8055

Meeting ID: 445 537 027#

Village Board of Trustees Meeting Agenda

September 16, 2024 at 7:00 p.m.

I. Call to Order / Roll Call

II. Approval of Minutes

A. Village Board – August 19, 2024

III. Village President's Report

A. Update on the Lakefront Projects

IV. Approval of the Warrant List

V. Regular Scheduled Business

A. Items for Consideration by Omnibus Vote

1. An Ordinance Approving a Second Amendment to the Purchase and Sale Agreement with John Michael and Daniel Michael Regarding the Property Located at 604 Green Bay Road
2. Appointment of Eamon Murphy to Serve as Chair of the Zoning Board of Appeals
3. Resolution Approving Change Order Number 1 for the Installation of a Clean Agent Fire Suppression and Alarm System in Village Hall from Ahern Fire Protection by Increasing the Contract Price by \$4,995 for a Final Contract Amount of \$54,370

B. Items for Consideration by Individual Vote

4. Approval of the Budget Goals and Objectives for Fiscal Year 2025

VI. Report from Staff

- A. Community Development
- B. Finance
- C. Police
- D. Public Works
- E. Legal Counsel
- F. Village Manager

VII. Business from the Public

VIII. Adjourn

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VILLAGE OF



KENILWORTH, IL

**Village Board of Trustees
Meeting
August 19, 2024**

Call to Order

President Kaz called to order the meeting of the Board of Trustees of the Village of Kenilworth at 7:00 p.m. on August 19, 2024.

Roll Call

President Kaz requested a roll call, and the results were as follows:

Trustees:	
Trustee Tim Ransford	Present
Trustee Christopher Ottsen	Absent
Trustee Amy Hannus	Present
Trustee Walter Kelly	Present
Trustee John Gottschall	Present
Trustee Matthew Lojkovic	Present
President Cecily Kaz	Present

A quorum was present in person and via video conference.

Others Recorded as in Attendance:

Village Officials and Staff:

Michael Gagnon	Village Clerk
Jaramee Finn	Village Treasurer
Dawn Wucki-Rossbach	Interim Village Manager
Heather McFarland	Assistant to the Village Manager
Greg Jones	Village Attorney
Bryan Carlson	Village Police Chief
Molly Burns	Management Analyst

Others, signing in as displayed in Participant List:

1 Ms. Kathy Tacke – Newly Appointed Village Manager
2 Kathy Routliffe
3 Zafiro Papastratakos
4

5 **Approval of Minutes**

6
7 President Kaz asked if there any questions or comments regarding the following minutes:
8

9 **A. Village Board – July 15, 2024**

10
11 Hearing none, President Kaz asked for a motion to approve the minutes as submitted. Trustee Kelly so
12 moved. Trustee Lojkovic seconded the motion.
13

14 **A roll call vote was taken as follows:**

15
16 For: Ransford, Hannus, Kelly, Gottschall, Lojkovic
17

18 Opposed: None
19

20 The roll call tally was five votes in favor, and none opposed. President Kaz declared the minutes approved.
21

22 **Village President's Report**

23
24 President Kaz began her report by welcoming Ms. Kathy Tacke, newly appointed Village Manager to the
25 meeting. She went on to thank interim Village Manager Dawn Wucki-Rossbach for her service to the village
26 during the time of transition.
27

28 **A. Update on the Lakefront Project**

29
30 President Kaz then began updating the Board on the progress of the Lakefront Project (the Project) presently
31 underway. She cited final decisions regarding the structure of a newly constructed access ramp aided by
32 contributions from the ad hoc Lakefront Project Planning Group, have allowed the architects to move on to
33 another phase of design and implementation of the Project. She then informed the Board regarding the
34 initiation of Request for Proposals (RFP) for a construction manager needed to be in place as construction
35 begins. She alerted the Board that more updates will be presented at the upcoming September meeting. She
36 went on to discuss the progress of shoreline protection work and the Village's granny application. Interim
37 Village Manager Wucki-Rossbach then reviewed aspects of the review and approval process for the Project
38 that the Board will face going forward.
39

40 **Approval of the Warrant List**

41
42 President Kaz then asked Trustee Kelly to report on the warrants. He noted Class B payments were primarily
43 dedicated to payroll. He pointed to Class A warrant payments for shoreline work, consulting work related to
44 ongoing zoning review, and fire protection. Trustee Kelly then recommended the approval of the warrants as

1 presented. Trustees asked for clarification of the status of the Indian Hill Club Plan review. Interim Village
2 Manager Wucki-Rossbach responded to the Board's satisfaction.

3
4 Trustee Kelly then moved, and Trustee Lojkovic seconded the motion to approve the Class A warrants in the
5 amount of \$523,808.34 and to ratify the Class B warrants in the amount of \$180,768.96.

6
7 **A roll call vote was taken as follows:**

8
9 For: Ransford, Hannus, Kelly, Gottschall, Lojkovic

10
11 Opposed: None

12
13 The roll call tally was five votes in favor, and none opposed. President Kaz declared the warrants approved
14 and ratified.

15
16 **Regular Scheduled Business**

17
18 President Kaz turned to items for omnibus vote and recited those items as follows:

19
20 **A. Items for Consideration by Omnibus Vote**

- 21
22 1. Authorization to Execute a Professional Services Agreement with ZTP Studio of Evanston,
23 Illinois for Building and Planning Division Services in the Approximate Amount of \$67,860
24
25 2. Adoption of an Ordinance Approving a Bill of Sale and Authorizing the Conveyance of a
26 Section of Water Main Located Under Townley Field to the Kenilworth Park District
27
28 3. Transition of Responsibilities from the Acting Village Manager to the New Village Manager.
29 These Resolutions Will Authorize/Appoint the New Village Manager to Represent the Village
30 at Various Organizations
31
32 a) Approval of a Resolution Appointing an Authorized Agent to the Illinois
33 Municipal Retirement Fund (IMRF)
34 b) Approval of a Resolution Appointing a Delegate and Alternate Delegate to the
35 Intergovernmental Risk Management Agency (IRMA)
36 c) Approval of a Resolution Appointing a Representative to the Governing Board
37 of the North Suburban Employee Benefit Cooperative (NSEBC)
38 d) Approval of a Resolution Appointing a Director and Alternate Director to the
39 Solid Waste Agency of Northern Cook County (SWANCC)
40

41 She then asked if there were any questions regarding these items and whether any should be excluded from
42 omnibus vote approval. There were no questions or further discussion. President Kaz asked for a motion to
43 accept the items as presented. Trustee Gottschall so moved, and Trustee Hannus seconded the motion.

44
45 **A roll call vote was taken as follows:**

46
47 For: Ransford, Hannus, Kelly, Gottschall, Lojkovic

1
2 Opposed: None

3
4 The roll call tally was five votes in favor, and none opposed. President Kaz declared the agreement
5 authorized, the ordinance adopted, and the transition of responsibilities approved.
6

7 **Items for Consideration by Individual Vote**

8
9 President Kaz then introduced Items for Individual Vote

10
11 4. Approval of an Intergovernmental Agreement with the Metropolitan Water Reclamation
12 District of Greater Chicago Concerning the Construction of a New Drop Chamber and Other
13 Structures
14

15 President Kaz reviewed the negotiations between the Metropolitan Water Reclamation District (MWRD) and
16 the Village related to the proposed intergovernmental agreement (IGA) initiated by a development proposal
17 for village property affected by the structures in question. Interim Village Manager Wucki-Rossbach discussed
18 efforts guided by Village Attorney Jones to secure an understanding of the contingent nature of the
19 development process from MWRD and provide an IGA with both legal permissions and legal protections for the
20 village as that process unfolds. Ms. Wucki-Rossbach then reviewed how the village and MWRD will interact
21 going forward.
22

23 Hearing no further discussion, President Kaz asked for a motion to accept the item as presented. Trustee
24 Lojkovic so moved, and Trustee Kelly seconded the motion.
25

26 **A roll call vote was taken as follows:**

27
28 For: Ransford, Hannus, Kelly, Gottschall, Lojkovic
29

30 Opposed: None
31

32 The roll call tally was five votes in favor, and none opposed. President Kaz declared the item approved.
33

34 5. Adoption of An Ordinance Establishing the Village of Kenilworth Façade Improvement Grant
35 Program
36

37 President Kaz introduced this item and asked Ms. Heather McFarland to report on it. She reviewed the history
38 of this initiative, reviewed certain specifications of the ordinance, and outlined next steps involving the
39 Architectural Review Commission and the Planning Commission. Trustees asked for clarification on the
40 definition of certain terms and amounts used in the ordinance. Ms. McFarland addressed them to the Board's
41 satisfaction.
42

43 Hearing no further discussion, President Kaz asked for a motion to accept the item as presented. Trustee
44 Ransford so moved, and Trustee Kelly seconded the motion.
45

1 **A roll call vote was taken as follows:**

2

3 For: Ransford, Hannus, Kelly, Gottschall, Lojkovic

4

5 Opposed: None

6

7 The roll call tally was five votes in favor, and none opposed. President Kaz declared the item adopted.

8

9

10 6. Approval of An Ordinance Amending the Village of Kenilworth, Cook County, Illinois Budget

11 for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024

12

13 President Kaz introduced this item and asked Interim Village Manager Wucki-Rossbach to report on it. Ms. Wucki-Rossbach recited events during FY 2023 that have warranted amending the budget. They were the sale of \$2.5 million in bonds for lakefront improvements, the refunding of Series 2013 bonds outstanding, and the annual issuance of non-referendum bonds traditionally sold at the end of the fiscal year. The result of this amendment will be to reflect the additional revenue collected as a result of these sales as well as adding expenditures for the recently approved Façade Improvement Grant Program, and the cost of participating in a road inspection program. President Kaz commented on other potential amendments that might arise later in the year and Ms. Wucki-Rossbach discussed those possibilities briefly.

20

21 Hearing no further discussion, President Kaz asked for a motion to accept the item as presented. Trustee Kelly so moved, and Trustee Hannus seconded the motion.

22

23

24 **A roll call vote was taken as follows:**

25

26 For: Ransford, Hannus, Kelly, Gottschall, Lojkovic

27

28 Opposed: None

29

30 The roll call tally was five votes in favor, and none opposed. President Kaz declared the item approved.

31

32 7. Adoption of an Ordinance Rejecting all Proposals for Replacement of the Public Works Entry

33 Gate

34

35 After introducing this item President Kaz turned to Ms. Wucki-Rossbach to present on it. She described the history of the process followed to replace the Public Works Facility Entry Gate which resulted in the need to reject all present bids and allow the village to negotiate with the low bidder afterward. Trustees asked for clarification on the low bidder's willingness to negotiate. Hearing no further discussion, President Kaz asked for a motion to approve the item. Trustee Gottschall so moved, and Trustee Lojkovic seconded the motion.

39

40

41 **A roll call vote was taken as follows:**

42

43 For: Ransford, Hannus, Kelly, Gottschall, Lojkovic

44

45 Opposed: None

46

1 The roll call tally was five votes in favor, and none opposed. President Kaz declared the ordinance approved.

2

3 **Report from Staff**

4

5 President Kaz began staff reports with Police Chief Carlson.

6

7 A. Community Development

8 B. Finance

9 C. Police

10

11 Police Chief Carlson updated the Board on the body-worn camera initiative to take effect on January 1 2025,
12 the firearms range renovation, gas-powered leaf blower enforcement activity, Kenilworth beach activity and
13 enforcement needs, the impact of the school year commencement at Sears School, cooperation between the
14 Public Work Department and Sears School resulting in enhanced bicycle storage and safety, upcoming events
15 requiring police department involvement and reviewed other events that had taken place recently.

16

17 Trustees discussed the proposed traffic safety measures being considered at the intersection of Essex Road
18 and Melrose Avenue and clarified the protocol of interacting with residents when employing body-worn
19 cameras.

20

21 D. Public Works

22 E. Legal Counsel

23 F. Village Manager

24

25 Interim Village Manager Wucki-Rossbach discussed the progress of development activity on Green Bay Road.

26 Trustees discussed the need to cooperate with potential development activity.

27

28 **Business from the Public**

29

30 President Kaz then opened the floor to business from the public. There was none.

31

32 **Adjourn**

33

34 Having no further business, President Kaz asked for a motion to adjourn the meeting. Trustee Kelly so moved,
35 and Trustee Ransford seconded the motion.

36

37 **A voice vote was taken as follows:**

38

39 For: All

40

41 Opposed: None

42

43 President Kaz declared the meeting adjourned at 7:40 p.m.



Request for Board Action

Agenda Item: IV – Warrant List

Considered By:
Village Board

Date:
09/16/24

Staff Contact: Katarzyna Thake, Administration
Nicole Kozlowski, Lauterbach & Amen

Subject: Approval of the Warrant List

Summary: Warrants are presented for consideration and approval in two different classifications. Class A warrants are those payments which are submitted to the Village Board for review and approval. For these warrants, no payment has been issued. Class B warrants are payments that have already been made and are submitted to the Village Board for ratification. Employee payroll is typically included in the Class B warrants total when presented, but not shown on check listing since payroll is paid from the payroll account.

Payments which are of particular note are highlighted on the warrant list.

Policy: Village financial activity is governed by a combination of the Village Code and financial policies of the Village.

Recommendation: The Village Manager submits the following for review and consideration:

- **Class A Warrant List (attached) totaling \$262,698.12 - 88 disbursements**
- **Class B Warrant List (attached) and Payroll totaling \$149,349.21**
 - Class B Check Register = \$690.00, 1 disbursements
 - Employee Payroll, August 22 \$74,325.90
 - Employee Payroll, August 8 \$74,333.31
 - Payroll expenses do not appear on the Class B Warrant List printout but are ratified with the Class B Warrants
- **Check Numbering:**
 - Last check number approved – GEN 40887 & 341(A) – August 19th
 - Start/End Checks Class B - GEN 40888
 - Start/End Check Class A - GEN 40889 - 40955, 3242A) – 362(A)
- **Voided Checks and Cause**
 - GEN 40855 - \$690, Mecor Inc., incorrectly addressed. Reissued as 40888 - \$690

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 09/16/2024 - 09/20/2024
 CLASS A WARRANTS FOR 9/16/2024
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN GENERAL OPERATING					
Check Type: ACH Transaction					
09/18/2024	GEN	342 (A)	ANDRES MEDICAL BILLING LTD	JULY 2024 PRE INTEGRATION COLLECTION FEE	8.23
09/18/2024	GEN	343 (A)	CHRISTOPHER B BURKE ENGINEERING LTD	AS-BUILT REVIEW 405 SHERIDAN RD	416.00
				SSZ REVIEW 219 SHERIDAN RD	416.00
				233 SHERIDAN RD SSZ AS BUILT SURVEY	442.26
				542 ABBOTSFORD RD CIVIL REVIEW	857.51
					<u>2,131.77</u>
09/18/2024	GEN	344 (A)	CINTAS CORPORATION	1ST WEEK OF AUGUST UNIFORM RENTAL	49.62
				2ND WEEK OF AUGUST UNIFORM RENTAL	49.62
				4TH WEEK OF JULY UNIFORM RENTAL	49.62
				2ND WEEK AUGUST UNIFORM RENTAL	49.62
				3RD WEEK OF AUGUST UNIFORM RENTAL	49.62
				UNIFORM RENTAL 4TH WEEK OF AUGUST	49.62
					<u>297.72</u>
09/18/2024	GEN	345 (A)	CIORBA GROUP INC	WOODSTOCK RICHMOND ROADWAY AND DRAINAGE	4,987.28
09/18/2024	GEN	346 (A)	CIVIC PLUS	WEBSITE ANNUAL HOSTING / SUPPORT FEE	2,306.05
09/18/2024	GEN	347 (A)	CRYSTAL MANAGEMENT &	2024 CLEANING SERVICES - VH & TRAIN STAT	1,155.00
09/18/2024	GEN	348 (A)	DELTA DENTAL OF ILLINOIS - VISION	VISION BENEFITS - SEPTEMBER 2024	175.84
09/18/2024	GEN	349 (A)	DELTA DENTAL OF ILLINOIS VISION HD	EMPLOYEE VISION BENEFITS HD SEPTEMBER 20	12.74
09/18/2024	GEN	350 (A)	FEECE OIL CO.	FUEL USAGE AUGUST & SEPTEMBER	1,942.13
09/18/2024	GEN	351 (A)	FLOOD BROTHERS DISPOSAL	STREET SWEEPINGS AND SPOIL HAULING	2,060.05
09/18/2024	GEN	352 (A)	GRAINGER	PHOTOCONTROL FOR STREET LIGHTS	199.52
				PIT BOX FOR CONNECTIONS AT LIGHT POLES	233.90
					<u>433.42</u>
09/18/2024	GEN	353 (A)	INTERDEV, LLC	CONTRACT IT SVC - APRIL	4,250.00
				CONTRACT IT SVC - MAY	4,250.00
				CONTRACT IT SVC - JUNE	4,250.00
				CONTRACT IT SVC - JULY	4,250.00
				SENTINEL ONE SECURITY - APRIL	196.65
				SENTINEL ONE SECURITY - JUNE	196.65
				SENTINEL ONE SECURITY - JULY	196.65
				SENTINEL ONE SECURITY - MAY	196.65
				FORTNET FIREWALL RENEWAL	892.50
				CONTRACT IT SVC - AUGUST	4,250.00
				SENTINEL ONE SECURITY - AUGUST	196.65
					<u>23,125.75</u>
09/18/2024	GEN	354 (A)	LAUTERBACH & AMEN, LLP	ACCOUNTING SERVICES - JULY 2024	7,350.00
09/18/2024	GEN	355 (A)	MADISON NATIONAL LIFE	LIFE INSURANCE - SEPTEMBER 2024	260.45
09/18/2024	GEN	356 (A)	MENARDS-MORTON GROVE	SHOCK FOR FOUNTAIN AND PAINT FOR CROSS W	5.90
09/18/2024	GEN	357 (A)	OSAGE	TREE INSPECTIONS FOR JULY	935.00
09/18/2024	GEN	358 (A)	RAYMOND JAMES & ASSOCIATES,	DISSEMINATION AGENT SVC FOR FY23	1,500.00
09/18/2024	GEN	359 (A)	SAFE BUILT	AUG 2024 ENG REVIEW	1,044.30
				AUGUST 2024 BUILDING PLAN REVIEWS	2,340.14
				AUGUST 2024 BUILDING INSPECTIONS	2,610.74
					<u>2,610.74</u>

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 09/16/2024 - 09/20/2024
 CLASS A WARRANTS FOR 9/16/2024
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
					6,014.18
09/18/2024	GEN	360 (A)	SHERWIN-WILLIAMS	GRAY PAINT FOR RAILINGS ALONG PEDESTRIAN 5 PIECE PAINT BRUSH FOR TIGHT AREAS PAINT FOR RAILS AT PEDESTRIAN TUNNEL PAINT SUPPLIES FOR PED TUNNEL	84.45 5.01 146.88 25.72
					<u>262.06</u>
09/18/2024	GEN	361 (A)	SWANNC	2024 WASTE TIP FEE - OCTOBER	4,463.00
09/18/2024	GEN	362 (A)	WOODHOUSE TINUCCI ARCHITECTS, LLC	DESIGN DVMT SVC - BEACH IMPR PROJECT PHA	61,097.84
Total ACH Transaction:					<u>120,524.41</u>

Check Type: Paper Check

09/18/2024	GEN	40889	ADDIS LAW GROUP	PROSECUTION SERVICES - COURT - AUGUST 20	350.00
09/18/2024	GEN	40890	AGNES T PRINDIVILLE	BD Bond Refund	1,936.25
09/18/2024	GEN	40891	American Vintage Home	BD Bond Refund	2,500.00
09/18/2024	GEN	40892	ASPHALT RESTORATION, INC	REPAIR LARGE HUMP ON SHERIDAN RD	2,000.00
09/18/2024	GEN	40893	AT&T	287303835671X08032024 JULY CELL PHONE BI 287320238866X09032024-CELL PHONE BILL JU 287303836344X09032024-CELL PHONES -JULY	180.28 42.21 173.13
					<u>395.62</u>
09/18/2024	GEN	40894	AXON ENTERPRISE, INC.	11 AXON 3.5 DEGREE TASER CARTRIDGES FOR AXON TASER CARTRIDGES-QTY 11-12 DEGREES	442.75 442.75
					<u>885.50</u>
09/18/2024	GEN	40895	Bertog Landscape Company	BD Bond Refund	1,975.00
09/18/2024	GEN	40896	BRADY INDUSTRIES OF ILLINOIS LLC	JANITORIAL SUPPLIES FOR VILLAGE HALL TOILET PAPER FOR VILLAGE HALL	190.63 119.50
					<u>310.13</u>
09/18/2024	GEN	40897	BUILDERS ASPHALT	ASPHALT FOR PEDESTRIAN TUNNEL	210.70
09/18/2024	GEN	40898	Champion Roofing	BD Bond Refund	297.00
09/18/2024	GEN	40899	CHICAGO TRIBUNE COMPANY, LLC	LEGAL NOTICES 8/1/24-8/31/24	74.02
09/18/2024	GEN	40900	CLEAN SWEEP	AUGUST STREET SWEEPING AUGUST STREET SWEEPING	1,747.87 1,747.87
					<u>3,495.74</u>
09/18/2024	GEN	40901	COM ED-STREET LIGHTS	STREET LIGHTS ELECTRIC	851.79
09/18/2024	GEN	40902	COMED	BOOSTER PUMP ELECTRIC 7/29/24-8/27/24 MAHONEY PARK ELECTRIC 072924-082724 PRESSURE REDUCTION STATION ELECTRIC 0729	330.03 23.34 58.41
					<u>411.78</u>
09/18/2024	GEN	40903	DATAMATION	LASERFICHE MAINTENANCE 2024-2025	1,575.00
09/18/2024	GEN	40904	DELL MARKETING, LP	M365 LICENSE - KT	44.49
09/18/2024	GEN	40905	DONICIO SILVA	TRAINING REIMBURSEMENT-PIO CLASS-JULY 30 TRAINING REIMBURSEMENT-DECISION MAKING CR	40.13 34.84

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Check Date	Bank	Check	Vendor Name	Description	Amount
				TRAINING REIMBURSEMENT-CRIME SCENE TO LA	49.04
				BALLISTIC SHIELD OPERATOR CLASS-JULY 19,	72.35
				INTERNAL AFFAIRS INVESTIGATIONS CLASS-JU	76.70
				MILEAGE REIMBURSEMENT-PISTOL CLASS-AUGUS	85.22
					<u>358.28</u>
09/18/2024	GEN	40906	Elizabeth Schindler	BD Bond Refund	2,500.00
09/18/2024	GEN	40907	ENGINEERED SOLUTIONS MIDWEST	PM PUMP STATION AND PRV	4,327.50
09/18/2024	GEN	40908	ERNIES UNDERGROUND COMPANY	CAP WATER MAIN ON TOWNLEY	3,400.00
				WATER VALVE REPLACEMENT TOWNLEY	4,000.00
				REMOVAL OF CONCRETE ALLEY	3,700.00
				REPAIR BROKEN SEWER ON WOODSTOCK/RICHMON	3,500.00
					<u>14,600.00</u>
09/18/2024	GEN	40909	FIRST NATIONAL BANK OF OMAHA	DRY ERASE BOARD & MARKERS, FILE FOLDERS,	105.65
				VILLAGE MANAGER DESK NAMEPLATE	29.90
				ICC BUILDING/PLANNING DIVISION TRAININGS	237.00
				BIP FUNDRAISING RENDERING PRINT OUTS	19.35
				INK & EMBOSSED VILLAGE SEALS	89.67
				CONSTANT CONTACT 8/21/24-9/20/24	62.00
				STANDING DESK - VILLAGE MANAGER OFFICE	336.74
				CERTIFIED MAIL & RETURN RECEIPT 082124	9.96
				INTERNET SERVICES 8/15/24-9/14/24	219.15
				THE STAMP MAKER SALES TAX REFUND	(5.27)
					<u>1,104.15</u>
09/18/2024	GEN	40910	FJ KERRIGAN PLUMBING CO	FLUSH SLOAN VALVE RESTROOM AT BEACH REPA	71.00
09/18/2024	GEN	40911	FOREMOST PROMOTIONS	COMMUNITY POLICING GIVEAWAYS	2,050.60
09/18/2024	GEN	40912	Gerald O'Connor	BD Bond Refund	2,500.00
09/18/2024	GEN	40913	GEWALT HAMILTON ASSOC., INC	JULY 2024 GENERAL ENGINEERING	1,967.00
				ENGINEERING PLAN REVIEW SERVICES JULY 20	1,424.12
					<u>3,391.12</u>
09/18/2024	GEN	40914	HEART CERTIFIED AUTO CARE - WILMETT	SQUAD 614-OIL CHANGE & NEW BATTERY	476.54
09/18/2024	GEN	40915	INTERNATIONAL CYBERNETICS COMPANY	ROADWAY CONDITION ANALYSIS - GIS REVIEW	180.00
				GIS INTERGRATION FOR ROADWAY SURVEY	180.00
					<u>360.00</u>
09/18/2024	GEN	40916	J.G. UNIFORMS INC	UNIFORMS-BALLISTIC VEST COVER-SGT SILVA	210.00
09/18/2024	GEN	40917	JIMMY SAMARTZIS	BD Bond Refund	1,470.00
09/18/2024	GEN	40918	KRAM DIGITAL SOLUTIONS, INC	BIP FUNDRAISING BROCHURES	100.00
09/18/2024	GEN	40919	LECHNER AND SONS	4TH WEEK OF JULY MAT RENTAL TRAIN STATIO	48.18
				1ST WEEK AUGUST MAT RENTAL TRAIN STATION	48.18
				4TH WEEK OF AUGUST MAT RENTAL TRAIN STAT	48.18
				2ND WEEK OF AUGUST MAT RENTAL TRAIN STAT	48.18
				1ST WEEK SEPTEMBER MAT RENTALTRAIN STATI	48.18
					<u>240.90</u>
09/18/2024	GEN	40920	LEE JENSEN SALES CO., INC.	2" FIRE HOSE FOR WATER TRUCK	330.00
09/18/2024	GEN	40921	MARK KULAS	BD Bond Refund	2,500.00
09/18/2024	GEN	40922	MARK LABEAU	TRAVEL/MEAL REIMBURSEMENT-HIGH RISK VEHI	58.41
09/18/2024	GEN	40923	MATTHEW PUCCI	TCO DEPOSIT REFUND 225 LEICESTER RD	20,012.00
09/18/2024	GEN	40924	MATTHEW PUCCI	Escrow Refund 22-176	5,000.00

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Check Date	Bank	Check	Vendor Name	Description	Amount
09/18/2024	GEN	40925	MATTHEW REUTER	BD Bond Refund	2,500.00
09/18/2024	GEN	40926	MGN Development LLC	BD Bond Refund	5,000.00
09/18/2024	GEN	40927	MID AMERICAN WATER OF	PARTS FOR SEWER REPAIR ON WOODSTOCK	2,466.69
09/18/2024	GEN	40928	MILLEN ACE HARDWARE	BATTERIES	78.68
				9 VOLT BATTERIES	11.69
				FASTNERS FOR BEACH SIGN	22.44
				REBAR FOR CONCRETE JOB	35.07
				HANDLE FOR BROKEN HANDLE AT TRAIN STATIO	16.19
				BRASS KNOB FOR TRAIN STATION	15.29
					<u>179.36</u>
09/18/2024	GEN	40929	Modus Home + Garden	BD Bond Refund	1,500.00
09/18/2024	GEN	40930	MOTOROLA	STARCOM RADIO AIR TIME-SEPT 2024	624.00
09/18/2024	GEN	40931	MPC COMMUNICATIONS	SQUAD 614 TICKET PRINTER RELOCATION	548.45
09/18/2024	GEN	40932	NEMRT-NORTH EAST MULTI	TRAINING-ADVANCED POLICE DRIVING TECHNIQ	250.00
09/18/2024	GEN	40933	NICOR	NICOR WATER PLANT 7/23/24-//21/24	143.63
				NICOR WATER TOWER 7/23/24-8/21/24	44.46
				BOOSTER PUMP NICOR 072324-082224	141.01
				PUBLIC WORKS NICOR 072324-082224	31.81
					<u>360.91</u>
09/18/2024	GEN	40934	NORTHWESTERN UNIVERSITY	NORTHWESTERN UNIVERSITY EXECUTIVE MANAGE	2,600.00
09/18/2024	GEN	40935	OMEGA-NORTHSHORE	ANNUAL NIPAS EVAL - PADILLA	579.00
09/18/2024	GEN	40936	OSCAR PADILLA	TRAVEL/MEAL REIMBURSEMENT-DRIVING TECHNI	139.97
				TRAVEL/MEAL REIMBURSEMENT-SEXUAL ASSAULT	60.88
					<u>200.85</u>
09/18/2024	GEN	40937	PACE ANALYTICAL SERVICES, LLC	BACTERIA MONTHLY WATER SAMPLE AUGUST	69.00
				QUARTERLY IEPA HAA AND THH WATER SAMPLES	109.00
					<u>178.00</u>
09/18/2024	GEN	40938	PEERLESS NETWORK, INC.	PHONE SERVICE 08152024-09142024	350.44
09/18/2024	GEN	40939	Pro-City Exteriors Co.	BD Bond Refund	2,500.00
09/18/2024	GEN	40940	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE RENTAL	89.85
09/18/2024	GEN	40941	RAY O'HERRON CO INC	DUTY AMMUNITION-9MM(500 ROUNDS), 40 CAL(502.60
09/18/2024	GEN	40942	RILEIGHS OUTDOOR, LLCS	HOLIDAY LIGHTS FOR VH AND TRAIN STATION	1,660.32
				GARLAND AND LIGHTS WITH CONNECTIONS	4,982.60
					<u>6,642.92</u>
09/18/2024	GEN	40943	ROBERT KNIGHT	BD Bond Refund	2,500.00
09/18/2024	GEN	40944	Schindler Elevator	BD Bond Refund	2,500.00
09/18/2024	GEN	40945	SUNRISE TREE SERVICE, INC.	MAHONEY PARK TREE TRIM WORK TO REMOVE DA	1,900.00
09/18/2024	GEN	40946	TESKA ASSOCIATES	GREEN BAY IMPROVEMENTS - PLANTERS	5,280.00
				ONGOING PLANNING SRVCS JULY 2024	10,781.25
				ZONING CODE REVIEW - JULY 2024	807.50
				PERMIT PROCESS REVIEW - JULY 2024	892.50
					<u>17,761.25</u>
09/18/2024	GEN	40947	THOMSON REUTERS-WEST	INVESTIGATIVE TOOL-AUGUST 2024	231.59
09/18/2024	GEN	40948	TIM ZORDAN	TRAVEL/MEAL REIMBURSEMENT-BREATH ANALYSI	43.03
09/18/2024	GEN	40949	TRADITIONAL TREE CARE	TREE REMOVAL STERLING RD	1,218.00

09/12/2024 02:09 PM
 User: JSCHMIDT
 DB: Kenilworth

CHECK REGISTER FOR VILLAGE OF KENILWORTH
 CHECK DATE FROM 09/16/2024 - 09/20/2024
 CLASS A WARRANTS FOR 9/16/2024
 TO BE APPROVED

Check Date	Bank	Check	Vendor Name	Description	Amount
09/18/2024	GEN	40950	UNION PACIFIC RAILROAD COMPANY	TRAIN STATION LEASE 10/1/24-9/30/25	50.00
09/18/2024	GEN	40951	WATER RESOURCES INC	WATER METER AND PARTS	3,734.05
09/18/2024	GEN	40952	WATERWAY CARWASH	CAR WASHES-12 WASHES-JULY 2024	47.00
09/18/2024	GEN	40953	WILLIAM TODD GROSS	TRAINING REIMBURSEMENT-USE OF FORCE REVI	37.92
				TRAINING REIMBURSEMENT-IL CRIMINAL CODE	37.92
				TRAINING CLASS REIMBURSEMENT-JUVENILE SP	221.96
				PISTOL SHOOTING CLASS-MILEAGE REIMBURSEM	85.22
				TRAVEL/MEAL REIMBURSEMENT-CONFLICT RESOL	32.19
					<u>415.21</u>
09/18/2024	GEN	40954	WORLD CUP/COFFEE U.S.A. & VEND	COFFEE	58.37
09/18/2024	GEN	40955	ZAFIRO PAPASTRATAKOS // ZTP STUDIO	AUG - SEP 2024 PERMIT / CODE ENF SUPPT	5,698.62
				Total Paper Check:	<u>142,173.71</u>

GEN TOTALS:

Total of 88 Checks:	262,698.12
Less 0 Void Checks:	0.00
Total of 88 Disbursements:	<u>262,698.12</u>

09/12/2024 09:33 AM
User: JSCHMIDT
DB: Kenilworth

CHECK REGISTER FOR VILLAGE OF KENILWORTH
CHECK DATE FROM 08/23/2024 - 09/15/2024
CLASS B WARRANTS FOR 9/16/2024
TO BE RATIFIED

Check Date	Bank	Check	Vendor Name	Description	Amount
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Bank GEN GENERAL OPERATING

Check Type: Paper Check

09/04/2024	GEN	40888	MECOR, INC.	STREET LIGHT BULBS	690.00
				Total Paper Check:	<u>690.00</u>

GEN TOTALS:

Total of 1 Checks:	690.00
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<u>690.00</u>



Request for Committee Action

Agenda Item: V.A.1

Considered By:
Village Board

Date:
09/16/2024

Staff Contact: Katarzyna Thake, Administration

Subject: Proposed Ordinance Approving a Second Amendment to the Purchase and Sale Agreement with John Michael and Daniel Michael Regarding the Property Located at 604 Green Bay Road

Summary: On March 18, 2024, the Village Board adopted Ordinance No. 1354 Approving the Purchase and Sale Agreement with John Michael and Daniel Michael (Purchaser) for 604 Green Bay Road. Currently in the “Inspection Period”, the Purchaser is requesting an extension for the sole purpose of completing a soil compaction test. If approved, the amendment would grant the Purchaser until September 25, 2024, to complete the test and determine if the soil is sufficient for their proposed development.

Background of Matter: In March, the Board approved the Purchase and Sale Agreement for 604 Green Bay Road. Due to the Purchaser being unable to secure a purchase agreement with the owners of the neighboring property at 600 Green Bay Road, the Board subsequently approved an amendment modifying the parameters of the development.

The Purchaser is now in the “Inspection Period” of the agreement, during which time they are permitted to complete surveying, inspections, and testing at the property. The Inspection Period expired on August 18, 2024. The purchaser has requested an extension to September 25, 2024, for the sole purpose of allowing time to complete a soil compaction test to determine if the soil is sufficient to support the development. No additional changes are proposed. If the amendment is approved, pending the results of the soil test, the developer will continue to create plans for the property and follow the planned unit development process as required by municipal code. If the Purchaser determines the soil is insufficient to support the development, they may terminate the agreement, pursuant to the terms of the agreement.

Financial Impact: No financial impact is anticipated for the recommended action.

Recommendation: The Village Manager recommends that the Village Board review and approve an Ordinance Approving a Second Amendment to the Purchase and Sale Agreement with John Michael and Daniel Michael Regarding the Property Located at 604 Green Bay Road.

Attachments:

- (1) Ordinance approving a second amendment to the purchase and sale agreement with John Michael and Daniel Michael regarding the property located at 604 Green Bay Road
- (2) Second Amendment to the purchase agreement

ORDINANCE NO. _____

AN ORDINANCE APPROVING A SECOND AMENDMENT TO THE PURCHASE AND SALE AGREEMENT WITH JOHN MICHAEL AND DANIEL MICHAEL REGARDING THE PROPERTY LOCATED AT 604 GREEN BAY ROAD

Passed by the Board of Trustees this _____ day of _____, 2024

Printed and published in pamphlet form by
authority of the President and Board of Trustees this ____ day of _____, 2024

VILLAGE OF KENILWORTH, ILLINOIS

Village Clerk

**VILLAGE OF KENILWORTH
ORDINANCE NO. _____**

**AN ORDINANCE APPROVING A SECOND AMENDMENT TO THE PURCHASE AND SALE
AGREEMENT WITH JOHN MICHAEL AND DANIEL MICHAEL REGARDING THE
PROPERTY LOCATED AT 604 GREEN BAY ROAD**

WHEREAS, the Village of Kenilworth (“**Village**”) is an Illinois municipal corporation organized and operating in accordance with the State of Illinois Constitution and the Illinois Municipal Code 65 ILCS 5/1, *et seq.*) (“**Code**”); and

WHEREAS, on March 18, 2024, the Village passed Ordinance No. 1354 approving a Purchase and Sale Agreement (as amended, “**Agreement**”) with John Michael and Daniel Michael (collectively, “**Michael**”) to facilitate the sale to Michael of the Village-owned property commonly known as 604 Green Bay Road (“**Property**”); and

WHEREAS, on May 20, 2024, the Village passed Ordinance No. 1357 approving the First Amendment to the Agreement to extend performance deadlines and make related modifications to the Agreement; and

WHEREAS, the Property is located in the Green Bay Road Redevelopment Project Area (“**TIF District**”); and

WHEREAS, the Code (65 ILCS 5/11-74.4-4(b), (c)) authorizes the Village to make and enter into all contracts that are necessary or incidental to implement and further the Village’s redevelopment plan for the TIF District, all in the manner and at the price the Village deems to be reasonably necessary; and

WHEREAS, the Code (65 ILCS 5/11-74.4-4(b), (c)) and other applicable law authorize the Village to convey title to the Property subject to the Village’s future approval of a redevelopment agreement; and

WHEREAS, Michael proposes to amend the Agreement to provide additional time to complete a soil compaction test; and

WHEREAS, the Village’s Corporate Authorities find that it is in the Village’s best interests to approve the Second Amendment to the Purchase and Sale Agreement attached as Exhibit 1 (“**Second Amendment**”), that doing so will promote the public health, safety, morals, and welfare, and that doing so will further the Village’s redevelopment plan for the TIF District;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Kenilworth, Cook County, Illinois, as follows:

SECTION 1. Recitals and Exhibits. The foregoing recitals and all exhibits attached to this Ordinance are incorporated as though fully set forth in this Section 1.

SECTION 2. Amendment Approved. The Second Amendment attached as Exhibit 1 is hereby approved, subject to Village Attorney review. The Village Manager is authorized and

directed to execute the Second Amendment on the Village's behalf and to take all actions necessary to implement the Second Amendment's terms.

SECTION 3. Repeal. All ordinances, resolutions, or parts thereof in conflict with this Ordinance are hereby repealed to the extent of any such conflict.

SECTION 4. Saving. Any section or provision of this Ordinance that is construed to be invalid or void shall not affect the remaining sections or provision of this Ordinance, which shall remain in full force and effect.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect upon its passage and approval as provided by law.

Passed this _____ day of _____, 2024.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this _____ day of _____, 2024.

Village President

ATTEST:

Village Clerk

Exhibit 1

Second Amendment to Purchase and Sale Agreement

[Attached]

4851-0538-2008, V. 1

SECOND AMENDMENT TO PURCHASE AND SALE AGREEMENT

THIS SECOND AMENDMENT TO PURCHASE AND SALE AGREEMENT (“**Second Amendment**”) is made and entered into this ___ day of September, 2024 (“**Second Amendment Effective Date**”) by and between Village of Kenilworth (“**Seller**”), and Daniel Michael and John Michael or their assignee, (“**Purchaser**”) (collectively, the Seller and Purchaser are the “**Parties**” and, sometimes, individually, a “**Party**”).

RECITALS

A. On or about March 18, 2024, the Village approved Ordinance No. 1354 authorizing approval of the Purchase and Sale Agreement dated April 5, 2024 (“**Agreement**”) concerning the Property commonly known as 604 Green Bay Road, Kenilworth, Illinois (“**Property**”) authorizing the sale and conveyance of the Property from the Seller to the Purchaser.

B. On or about May 20, 2024, the Village passed Ordinance No. 1357 approving the First Amendment to the Agreement to extend performance deadlines, waive certain contingencies, and modify details concerning the Property’s future development.

C. The Purchaser now seeks to further amend the Agreement to secure additional time to complete certain diligence items, and the Seller is amenable to amending the Agreement in accordance with this Second Amendment.

NOW, THEREFORE, in consideration of the promises, covenants and agreements hereinafter contained and expressed, and for other good and valuable consideration, the receipt and sufficiency being hereby acknowledged, the Parties agree as follows:

1. Recitals Incorporated. The foregoing recitals are incorporated as though fully set forth in this Section 1.

2. Capitalized Terms; Conflict. Any capitalized term used herein but not defined herein, shall have the meaning given to such term in the Agreement. In the event of any conflict between the terms and conditions hereof and those set forth in the Agreement or the First Amendment, the terms and conditions of this Second Amendment shall control.

3. Inspection Period Amended. Agreement Section 5(a) is amended to provide that the Inspection Period will expire on September 25, 2024 for the sole purpose of allowing the Purchaser time to complete a soil compaction test (“**Test**”). Purchaser will provide Seller a full, unredacted copy of the Test, including all exhibits, upon the Test’s completion. If upon completing the Test the Purchaser determines that the soil is insufficient to support the Development, the Purchaser may, on or before the Inspection Period’s expiration, terminate the Agreement by providing written notice to the Seller in accordance with Agreement Section 5(d).

4. Initial Permitting and Entitlement Period Amended. Agreement Section 5(e) is amended to provide that the Initial Permitting and Entitlement Period will expire at 5 p.m. CST on February 17, 2025.

5. Binding Effect. This Second Amendment shall be binding upon and inure to the benefit of the successors and permitted assigns of Seller and the Purchaser.

9. One Agreement. The Agreement, the First Amendment, and the Second Amendment shall be construed as one instrument. The terms and provisions of the Agreement and the First Amendment not specifically modified by this Second Amendment shall remain in full force and effect and shall not be construed to have been modified, waived, discharged, or otherwise altered by this Second Amendment. The terms and provisions of the Agreement and the First Amendment are incorporated herein by reference as if fully stated herein.

10. Amendment. The terms and conditions of the Second Amendment may not be modified, amended, altered, or otherwise affected except by instrument in writing executed by Seller and Purchaser.

11. Final Form. This Second Amendment represents the final agreement between Seller and Purchaser and may not be contradicted by evidence of prior, contemporaneous, or subsequent oral agreements between Seller and Purchaser. There are no unwritten oral agreements between Seller and Purchaser.

12. Severability. If any term or provision of this Second Amendment, or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Second Amendment, or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby. Each provision of this Second Amendment shall be valid and shall be enforceable to the extent permitted by law.

13. Authority. Each Party represents and warrants to the other that it has the requisite authority to enter into this Second Amendment, and each party shall, upon request, provide evidence of such authority acceptable to the other at the time of execution of this Second Amendment.

14. Counterparts and Electronic Signatures. It is hereby agreed that electronic and photocopies of signatures shall be deemed an original and shall be binding on this Second Amendment. This Second Amendment may be signed and countersigned at different times and all countersignatures shall be binding and of full force and effect.

[Signature page follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Second Amendment as of the day and year set forth below.

PURCHASER:

John Michael

DocuSigned by:
John Michael
F5FD45C7F63F488...

Date: 9/4/2024

Attest

Name:
Title:

Date: _____

Daniel Michael

DocuSigned by:
Daniel Michael
DB885C6B5CE14C4...

Date: 8/27/2024

Attest

Name:
Title:

Date: _____

SELLER:

Village of Kenilworth,
an Illinois municipal corporation

Attest

Cecily Kaz, Village President

Kathy M. Thake, Village Clerk

Date: _____

Date: _____



Request for Board Action

Agenda Items: V.A.3

Considered By:
Village Board

Date:
09/16/24

Staff Contact: Molly Burns, Administration

Subject: Resolution Approving Change Order Number 1
for the Installation of a Clean Agent Fire Suppression and Alarm System in the
Village Hall from Ahern Fire Protection by Increasing the Contract Price by \$4,995 for
a Final Contract Amount of \$54,370

Summary: An on-site kick-off meeting for the Village Hall IT room fire suppression project was held on August 22nd. Pursuant to the walk through, Winnetka Fire Department requires an LCD Annunciator to be installed in the main entrance vestibule. This was not included in the scope of services at the time of award, consequently a change order in the amount of \$4,995 has been issued by Ahern Fire Protection for this work. Based on the additional scope of services, approval by the Village Board is required pursuant to Sec. 2 of the Purchasing Manual. The overage for this project will be added to the list of budget amendments towards the end of the year.

Background of Matter: On May 20, 2024, the Village Board of Trustees adopted Resolution 2024-07 approving the contract between the Village and Ahern to install and deliver the IT Suppression Room Project in the amount of \$48,795, that was over the budgeted amount of \$44,000. Upon commencing the project, a kick off meeting was held. Present at the meeting were Village Staff Molly Burns, Public Works Superintendent Donald Leicht, Acting Village Manager Dawn Wucki-Rossbach, Winnetka Fire Department Chief John Ripka and Deputy Chief Tom Hutchinson, and the Ahern Fire Protection team.

The original scope of the project included the installation of a panel outside of the IT room, providing some indication of the status of the IT room should first responders be called out. After walking the premises, Chief Ripka and Deputy Chief Hutchinson shared that the Fire Departments preference would be to install a remote annunciator in the vestibule of the lobby, which was outside of the original scope of services. The remote annunciator provides information to first responders crucial to the incident planning process, which can be done quicker and more efficiently if the annunciator is located at the primary entrance to the building. The change order provided by Ahern for the installation of the annunciator is in the amount of \$4,995.

Furthermore, as part of the original scope of work, coring for conduit was the responsibility of the Village. On Sept. 5, 2024, concrete coring was completed by the Public Works Department in the estimated amount of \$580. This expense will also be filed under the account 01-300-5048, which provides funds for exterior maintenance to Village Hall.

The total cost for the project is \$54,370; \$9,790 over the original budgeted amount, prompting Village Board approval for the change order pursuant to Section 2 of the Purchasing Manual, that requires change orders and contract modifications by more than 5% or \$20,000, whichever amount is less otherwise authorized by the Village Board.

Should the Village Board wish to postpone the inclusion of the annunciator until FY25, the prices provided by Ahern are not guaranteed for next year resulting in potentially higher costs for this project.

Financial Impact: A change order in the amount of \$4,995 will be charged to account 27-300-8007, budget amendment would follow later this year.

Recommendation: Village Staff recommends the Village Board approve the change order in the amount of \$4,995 to include the installation of a remote annunciator at the time of the installation.

Attachments:

- a. Resolution Approving the Change Order
- b. Memo from Winnetka Fire Department's Chief Ripka
- c. Change Order Number 1 from Ahern Fire Protection
- d. Resolution 2024-07 adopted on May 20, 2024
- e. Executed contract adopted on May 20, 2024

**VILLAGE OF KENILWORTH
RESOLUTION NO. 2024 - ____**

**RESOLUTION APPROVING CHANGE ORDER NUMBER 1 FOR THE
INSTALLATION OF A CLEAN AGENT FIRE SUPPRESSION AND ALARM SYSTEM IN
THE VILLAGE HALL FROM AHERN FIRE PROTECTION BY INCREASING THE
CONTRACT PRICE BY \$4,995 FOR A FINAL CONTRACT AMOUNT OF \$54,370**

WHEREAS, the Village of Kenilworth (“**Village**”) is an Illinois municipal corporation organized and operating in accordance with the State of Illinois Constitution and the Illinois Municipal Code 65 ILCS 5/1, *et seq.*) (“**Code**”); and

WHEREAS, the Corporate Authorities adopted Resolution 2024-07 on May 20, 2024 and authorized a contract (“**Contract**”) with Ahern Fire Protection for the Installation of a Clean Agent Fire Suppression and Alarm System in Village Hall in the Amount of \$48,795 (“**Project**”); and

WHEREAS, upon commencement of the Project, a walk through was held with the key stakeholders; and

WHEREAS, at the request of the Winnetka Fire Department, the scope of the Project required adjustment to ensure firefighter safety prior to entering the space where the suppression system is located; and

WHEREAS, the change in scope requires a increase in the Contract amount through a Change Order; and

WHEREAS, the Change Order will increase the Contract by \$4,995 from its original amount of \$48,795 for a new total of \$54,370; and

WHEREAS, the Village Purchasing Manual requires Village Board approval of any change order that increases the Contract price by 5% or more; and

WHEREAS, the Village Board agrees to authorize and approve Change Order Number 1 for the Project; and

WHEREAS, the Village will proceed with a Budget Amendment Ordinance at the end of the year to account for the budget increase in Fiscal Year 2024; and

WHEREAS, based on the recommendation of the Village Manager, the Village Board makes the following findings and determinations in accordance with the Section 2 of the Purchasing Manual regarding changes to the Contract:

1. The Change Order recommended in Exhibit A, which is attached hereto and made a part hereof, modifies the Contract.
2. The Change Order is made necessary by circumstances not foreseeable at the time the Contract was signed and is germane to the Contract as originally signed.
3. The change is in the best interests of the Village to complete this project.

WHEREAS, the Village Board find that it is in the Village’s best interests to approve the Change Order attached as Exhibit A, that doing so will promote the public health, safety, morals, and welfare; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Kenilworth, Cook County, Illinois, as follows:

SECTION 1: Each recital set forth above is incorporated by reference into this Section 1.

SECTION 2: The Village Board approves Change Order Number 1 and authorizes an increase in the Contract price from \$48,795 by \$4,995, for a total new Contract amount of \$54,370, all as more fully set forth in Exhibit A.

SECTION 3: The Corporate Authorities of the Village of Kenilworth authorize and direct the Village Manager, to execute the Change Order on the Village's behalf and to take all actions necessary to implement the Change Order's terms.

SECTION 4: Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision.

SECTION 5: This Resolution shall be in full force and effect from and after its adoption, approval and publication in the manner provided by law.

PASSED: This 16th day of September, 2024
YEAS:
NAYS:
ABSENT:
ABSTAIN:

APPROVED by me this 16th day of September, 2024.

President of the Village of Kenilworth
Cook County, Illinois

ATTESTED AND FILED in my office this 16th day of September, 2024, and published in pamphlet form as provided by law in the Village of Kenilworth, Illinois.

Village Clerk

Exhibit "A"

Change Order Number 1

(attached)



Winnetka Fire Department

428 Green Bay Road • Winnetka, IL 60093
phone 847.501.6029 • fax 847.446.7989

TO: MOLLY BURNS, MANAGEMENT ANALYST
FROM: JOHN RIPKA, FIRE CHIEF
DATE: SEPTEMBER 4, 2024
SUBJECT: KENILWORTH VILLAGE HALL FIRE ALARM CONSIDERATIONS

The Fire Prevention Bureau is requesting the installation of a remote annunciator panel in the front vestibule of 419 Richmond Rd. due to the installation of a new clean agent suppression system being installed in the IT server room at Kenilworth Village Hall. The remote annunciator is required because the proposed location of the main panel is in the server room. The main panel and the remote annunciator have a display which are the only source of information regarding the status of the system. When a clean agent system activates, an inert agent depletes the oxygen in the space that it is designed to protect. Responding personnel need to know if the system has activated prior to entering the server room so that the Incident Commander can develop an incident action plan to mitigate the incident quickly and safely. Remote annunciators facilitate this incident planning process in the most efficient way and are considered the industry standard. Currently, most buildings in our jurisdiction that are equipped with fire alarms or fire protection systems have remote annunciator panels at the main entrance.

A temporary alternative would be installing the main panel outside of the entrance to the server room. This would allow responding personnel to read the panel without entering the server room. However, this would lead to a delay in developing an action plan as the responding crew will need to make entry and navigate down to the basement before confirming a fire and suppression system activation. The information would then be relayed to the Incident Commander to determine the next appropriate course of action.



165 Hansen Court, Suite 100
 Wood Dale, IL 60191
 Main 800.532.4376 | fax 800.370.4279
 www.jfahern.com

August 28, 2024

Molly Burns
 Management Analyst
 Village of Kenilworth
 419 Richmond Road
 Kenilworth, IL 60043
 T- 847-251-1666
 Email: mburns@vok.org

**RE: KENILWORTH VILLAGE HALL - IT ROOM
 Kenilworth, IL
 Clean Agent System Add to Base**

**AHERN CONTRACT No. 7841
 CHANGE ORDER NO. 1**

Molly,

We submit the sum of **Four Thousand, Nine Hundred and Ninety-Five Dollars - \$4,995.00**, for performance of additional work at the above referenced facility as detailed hereunder:

Per onsite meeting with Fire Department to review system design, layout and functions it was requested to furnish & install an LCD Annunciator in main entrance vestibule on 1st floor.

Additional scope will include furnishing equipment, materials and labor for installation, connections, programming & testing. Deduct applied form cellular radio removal from scope.

Equipment and Services Included: Addition to Base Scope

- (1) Surface mount LCD Annunciator w/ enclosure
- (1) KnoxBox (Winnetka, IL Fire Department)
- System design update, Engineering, Submittal package to Kenilworth FP inclusion
- Electrical installation
- Testing, start-up service and owner training
- Necessary shipping, handling, and freight charges
- Owner training, O&M and closeout documents

We will proceed with this work to keep pace with design for construction schedule.

We hereby respectfully request a change order to our contract or acknowledgment of this quotation. If you have any questions, please contact me.

Very truly yours,

AHERN FIRE PROTECTION
 A division of J. F. Ahern Co.


EDDIE HOYOS
 PROJECT MANAGER - CHICAGO

ACCEPTED BY:

 Signature

 Print Name

 Date

DATE: _____

 Title

**VILLAGE OF KENILWORTH
RESOLUTION NO. 2024-07**

A RESOLUTION APPROVING THE AWARD OF A CONTRACT BETWEEN THE VILLAGE OF KENILWORTH AND AHERN FIRE PROTECTION FOR THE INSTALLATION OF A CLEAN AGENT FIRE SUPPRESSION AND ALARM SYSTEM IN THE VILLAGE HALL

WHEREAS, the Village of Kenilworth, (“Village”) is an Illinois municipal corporation, located in Cook County, Illinois; and

WHEREAS, the Village Hall was built in the 1970s and currently contains the Village’s Information Technology room (“IT Room”); and

WHEREAS, on March 8, 2024, the Village put out a request for proposals to install a new clean agent fire suppression and alarm system with all submissions being due by April 19, 2024; and

WHEREAS, the Village received no proposals by April 19, 2024; and

WHEREAS, on or about May 1, 2024, the Village received a proposal, attached hereto substantially in the form of Exhibit A, from Ahern Fire Protection, a division of J.F. Ahern Co., a Wisconsin Corporation, to install the required improvements for a proposed price of \$48,795; and

WHEREAS, Section 31.45 of the Village Code requires a competitive bidding process for public work or improvements where the expense shall exceed \$20,000; and

WHEREAS, the Village wishes to waive the competitive bidding requirements pursuant to the exception in Section 31.45 of the Village Code; and

WHEREAS, the Illinois Municipal Code (65 ILCS 5/2-2-12) authorizes the Village to enter into agreements and take other actions necessary to exercise its statutory powers; and

WHEREAS, the Village finds that entering into an agreement with Ahern Fire Protection is in the best interests of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Kenilworth, Cook County, Illinois, as follows:

Section 1. Recitals and Exhibits. The foregoing recitals and all exhibits attached to this Resolution are incorporated in and made a part of this Resolution by this reference.

Section 2. Waiver of Competitive Bidding. The Board of Trustees authorizes the adoption of this Resolution without the need for competitive bidding.

Section 3: Approval of Agreement. The President and Board of Trustees authorize the approval of the Agreement substantially in the form presented in Exhibit A, subject to Village Attorney approval, for the installation of a new clean agent fire suppression and alarm system in the Village’s IT Room.

Section 4: Execution of Agreement. The President and Board of Trustees authorize and direct the Village Manager to execute the Agreement and any other documents necessary to implement this Resolution's terms.

Section 5. Conflict. In the event a conflict exists between this Resolution's terms and the terms of any other Village ordinance or resolution, the terms of this Resolution shall control.

Section 6. Effective Date. This Resolution will be in full force and effect upon its passage and approval in the manner provided by law.

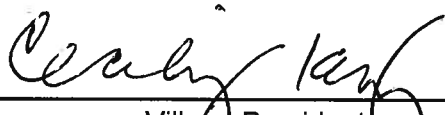
Approved this 20th day of May, 2024.

AYES: Ransford, Ottsen, Hannus, Kelly, Gottschall, Lojkovic

NAYS: None

ABSENT: None

ABSTAIN: None



Village President

ATTEST:



Deputy Village Clerk

Exhibit A

Agreement with Ahern Fire Protection

[attached]

**VILLAGE OF KENILWORTH
REQUEST FOR PROPOSALS**

OWNER:

Village of Kenilworth
419 Richmond Road
Kenilworth, Illinois 60043

Owner will receive sealed proposals for the Work generally described as follows:

IT Room Fire Suppression System – Provide the Owner with the materials, installation, and training for a waterless, electronic-safe fire suppression system suitable for a server room approximately 29' L x 14' W x 8' H, as well as the installation of a compatible fire alarm system required for communication with the Fire Department, as more fully described in Exhibit A.

TO BE SUBMITTED TO Village of Kenilworth, 419 Richmond Road, Kenilworth, Illinois 60043, attention Molly Burns, **BEFORE 2:30 P.M., on April 19th, 2024.**

INSTRUCTIONS TO CONSULTANTS

Preparation of Proposals

All proposals for the Work shall evidence the Consultant's experience with projects of a similar scope and experience providing the materials and installation of a clean agent fire suppression system. Proposals shall identify the key project personnel, evidence the Consultant's understanding of the project vision and describe the proposed process for providing the described services request. All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternate proposals, or that contain irregularities of any kind may be rejected.

Non-Binding Letter of Intent to Propose (LOI)

All potential proposers are encouraged to submit a non-binding letter, indicating the intent to submit a proposal to mburns@vok.org. The letters shall be used by the Village to distribute updates or clarifications to the RFP and gain an early insight into the level of interest in the call for proposals. Letters should be sent to the contact listed above by **March 15th, 2024**. This step is not mandatory. A **pre-bid site tour** will be available on **March 18th, 2024**.

Clarifications

Owner reserves the right to make clarifications, corrections, or changes in this Request for Proposals at any time prior to the time proposals are opened. All Consultants or prospective Consultants who submitted an LOI will be informed of said clarifications, corrections, or changes.

Delivery of Proposals

Each proposal shall be submitted in a sealed envelope plainly marked with the title of the Work and Consultant's full legal name and shall be addressed and delivered to the place and before the time set forth above. One bound and one electronic copy shall be provided. Proposals may be delivered by mail or in person. Proposals shall NOT be submitted by email. Proposals received after the time specified above will be returned unopened.

Opening of Proposals

Proposals will be publicly opened and read at the time and place specified above. Consultants, their authorized agents, and interested parties are invited to be present.

Withdrawal of Proposals

No proposal shall be withdrawn for a period of 45 days after the opening of any proposal.

Review of Proposals

A review team will evaluate the proposals based upon a number of factors including, but not limited to, experience providing requested services, experience of the Key Project Personnel, and cost of service. The Village may determine that it is necessary to hold interviews with two or more Proposers in order to award the Work.

Rejection of Proposals

Proposals that are not submitted on the Contract/Proposal form or that are not prepared in accordance with these Instructions to Consultants may be rejected. If not rejected, Owner may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Consultants.

Acceptance of Proposals

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the Consultants.

Owner reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of Owner and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Consultants should not rely upon, or anticipate, such waivers in submitting their proposal.

Upon acceptance of the successful Consultant's proposal by Owner, the successful Consultant's proposal, together with Owner's notification of acceptance in the form attached to this Request for Proposals, shall become the contract for the Work. If the Consultant finds any terms of the template agreement unacceptable, those concerns shall be listed in the Proposal with an explanation of the concern.

DATED this 8th day of March, 2024.

VILLAGE OF KENILWORTH
By: /s/ Patrick Brennan
Village Manager

**VILLAGE OF KENILWORTH
RFP FOR IT ROOM FIRE
SUPPRESSION SYSTEM
INSTALLATION**

THIS AGREEMENT is dated as of the 20th day of May, 2024 (“**Agreement**”) and is by and between the **VILLAGE OF KENILWORTH**, an Illinois municipal corporation (“**Village**”) and the Consultant identified in Subsection 1A below.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in the Agreement, and pursuant to the Village’s statutory powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to provide all necessary professional consulting services and to perform the work in connection with the project identified below:

Ahern Fire Protection, a division of J.F. Ahern Co. (“Consultant”)
165 Hansen Ct, Suite 100
Wood Dale, IL 60191
Telephone: 847-610-7664
Email: kingoldsby@ahernfire.com

B. Project Description. The Consultant will provide Ongoing Planning Services and Special Planning Services to the Village as more thoroughly described in Exhibit A (“**Work**”).

C. Representations of Consultant. The Consultant has submitted to the Village a description of the services to be provided by the Consultant, a copy of which is attached as Exhibit B to this Agreement (“**Services**”). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the professional consulting services set forth in Exhibit B in a manner consistent with the general industry standards of professional practice by recognized consulting firms providing services of a similar nature.

D. Agreement Amount. The total amount billed by the Consultant for the Services under this Agreement shall not exceed \$48,795, as outlined in Exhibit C, inclusive of reimbursable expenses as identified in Exhibit C, unless amended pursuant to Subsection 8A of this Agreement.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement: Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties (the “**Commencement Date**”). The Consultant shall diligently and continuously prosecute the Services until the completion of the Work, but in no event later than **November 21st, 2024.** (“**Time of Performance**”).

D. Reporting. The Consultant shall regularly report to the Village Manager, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount billed for the Proposal during the term of this Agreement shall not exceed the amount identified as the Agreement Amount in Subsection 1D of this Agreement, without the prior express written authorization of the Village. All reimbursable expenses should be incorporated in the proposed project cost. If the services of an outside consultant or professional are recommended/needed, those costs shall be listed separately from the Agreement Amount.

B. Compensation Basis. The Consultant shall be reimbursed for services performed based upon the number of hours worked multiplied by the agreed upon rate of pay for the job title of the person performing the service inclusive of reimbursable expenses up to the Agreement Amount.

C. Invoices and Payment. The Consultant shall be paid as provided in Exhibit C. The Consultant shall submit invoices to the Village in an approved format for those portions of the Services performed and completed by the Consultant. The amount billed in any such invoice shall be based on the method of payment set forth in Exhibit C. The Village shall pay to the Consultant the amount billed within 50 days after its receipt and approval of such an invoice.

D. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.

E. Claim In Addition To Agreement Amount. If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Village, the Consultant shall provide written notice to the Village of such claim within 7 days after occurrence of such action as provided by Subsection 8D of this Agreement, and no claim for additional compensation shall be valid unless made in accordance with this Subsection. Any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Subsection 8A of this Agreement. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the Services required to complete the Services under this Agreement as determined by the Village without interruption provided Consultant is paid for undisputed Services.

F. Taxes, Benefits and Royalties. The Agreement Amount includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

G. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in Exhibit B shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by the Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term "***Confidential Information***" shall mean information in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of said information to the Consultant under this Agreement ("***Time of Disclosure***"); (ii) to have been in the public domain prior to the Time of Disclosure; (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village;

or (iv) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. WARRANTY; INDEMNIFICATION; INSURANCE.

A. Warranty of Services. Warranty of Services. The Consultant warrants that the Services shall be performed in accordance with the general industry standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance for a period of one (1) year from completion of the Services. All other warranties, whether express or implied, including warranty of merchantability or fitness for a particular purpose, are expressly disclaimed.

B. Indemnification. The Consultant shall, without regard to the availability or unavailability of any insurance, either of the Village or the Consultant, indemnify, hold harmless, and defend the Village, and its officials, employees, agents, and attorneys against any and all third party lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, to the extent arising out of, the Consultant's performance of, the Services to the extent resulting in bodily injury or property damage and solely due to Consultant's fault or negligence. In no event shall Consultant be required to indemnify, defend or hold harmless the Village, and its officials, employees, agents, and attorneys for their negligence or willful misconduct.

C. Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates and policies of insurance, all with coverages and limits acceptable to the Village, and evidencing at least the minimum insurance coverages and limits as set forth in Exhibit D to this Agreement. For good cause shown, the Village Manager may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as the Village Manager may impose in the exercise of his sole discretion. Such certificates and policies shall be in a form acceptable to the Village and from companies with a general rating of A minus, and a financial size category of Class X or better, in Best's Insurance Guide. Such insurance policies shall provide that no change, modification in, or cancellation of, any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company to the Village. The Consultant shall, at all times during the term of this Agreement, maintain and keep in force, at the Consultant's expense, the insurance coverages provided above, including, without limitation, at all times while correcting any failure to meet the warranty requirements of Subsection 6A, Warranty of Services, of this Agreement.

D. No Personal Liability. No elected or appointed official, or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed (i) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (ii) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge, (1) no Village employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

E. Patriot Act Compliance. The Consultant represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants to the Village that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its corporate authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection.

F. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in Exhibit C. ³⁹

G. Term. The Time of Performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on the date the Village Manager determines that all of the Services under this Agreement, including warranty services, are completed. A determination of completion shall not constitute a waiver of any rights or claims which the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.

H. Compliance with Laws and Grants. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* Consultant shall also comply with all conditions of any federal, state, or local grant received by Owner or Consultant with respect to this Contract or the Services.

Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, out of Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part thereof.

Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

I. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement solely due to Consultant's actions or inactions ("***Event of Default***"), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, solely due to Consultant's actions or inactions, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. **Cure by Consultant.** The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action reasonably necessary to bring the Consultant and the Services into compliance with this Agreement.

2. **Termination of Agreement by Village.** The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

3. **Withholding of Payment by Village.** The Village may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of actions taken by the Village in response to any Event of Default by the Consultant.

J. No Additional Obligation. The Parties acknowledge and agree that the

Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant, or with any vendor solicited or recommended by the Consultant.

K. Village Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to vendors shall be subject to the approval of the Village Board of Trustees. The Village shall not be liable to any vendor or other third party for any agreements made by the Consultant, purportedly on behalf of the Village, without the knowledge and approval of the Village Trustees.

L. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance of the Services to complete the Work and with any other consultants engaged by the Village.

M. News Releases, Marketing and Public Statements. The Consultant shall not issue any news releases, utilize the Services provided in any marketing material or make other public statements regarding the Services without prior written approval from the Village Manager.

N. Ownership. Designs, drawings, plans, specifications, photos, video, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement ("**Documents**") shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.

O. GIS Data. The Village has developed digital map information through Geographic Information Systems Technology ("**GIS Data**") concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. Limited Access to GIS Data. The GIS Data provided by the Village shall be limited to the scope of the Work that the Consultant is to provide for the Village;

2. Purpose of GIS Data. The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Work; and

3. Agreement with Respect to GIS Data. The Consultant does hereby acknowledge and agree that:

a. **Trade Secrets of the Village.** The GIS Data constitutes proprietary materials and trade secrets of the Village and, shall remain the property of the Village;

b. **Consent of Village Required.** The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village Manager;

c. **Supply to Village.** At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. **No Guarantee of Accuracy.** The Village makes no guarantee as to

the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. ^{in accordance with this Agreement,} **Discontinuation of Use**. At such time as the Services have been completed ~~to the satisfaction of the Village~~, the Consultant shall cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the Village shall be afforded reasonable access to the Consultant's premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

D. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("e-mail"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Kenilworth
419 Richmond Road
Kenilworth, Illinois 60043
Attention: Village Manager
E-mail: manager@vok.org

With a copy to:
Ancel Glink, LLP
140 South Dearborn St., 6th Flr.
Chicago, IL 60603
Attention: Kenilworth Counsel
E-mail: gjones@ancelglink.com

the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

^{in accordance with this Agreement, Please QWR 07/30/24}
e. **Discontinuation of Use.** At such time as the Services have been completed ~~to the satisfaction of the Village~~, the Consultant shall cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the Village shall be afforded reasonable access to the Consultant's premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

SECTION 8. GENERAL PROVISIONS.

A. **Amendment.** No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. **Assignment.** This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. **Binding Effect.** The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

D. **Notice.** Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("e-mail"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Kenilworth
419 Richmond Road
Kenilworth, Illinois 60043
Attention: Village Manager
E-mail: manager@vok.org

With a copy to:
Ancel Glink, LLP
140 South Dearborn St., 6th Flr.
Chicago, IL 60603
Attention: Kenilworth Counsel
E-mail: gjones@ancelglink.com

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Ahern Fire Protection, a division of J.F. Ahern Co.
165 Hansen Ct, Suite 100
Wood Dale, IL 60191
Attention: Eddie Hoyos
Email: ehoyos@ahernfire.com

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation other than the Consultant shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

G. Time. Time is of the essence in the performance of this Agreement.

H. Governing Laws. This Agreement shall be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

I. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and the Consultant with respect to the Proposal and the Services. To the extent of a conflict, inconsistency, or ambiguity between the terms and conditions of this Agreement and any Exhibit incorporated as part of this agreement, the terms and conditions of this Agreement will control.

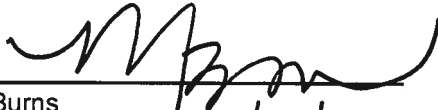
J. Waiver. No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

K. Exhibit. Exhibits A, B, C, D, and E are attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit B and the text of this Agreement, the text of this Agreement shall control.

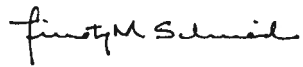
L. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

M. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.


ATTEST:

By: 
Molly Burns
Management Analyst 7/30/24

ATTEST:

By: 
Title: EVP

VILLAGE OF KENILWORTH

By: 
Dawn Wucki-Rossbach
Acting Village Manager
07/30/24

CONSULTANT

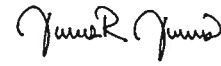
By: 
Its: EVP

EXHIBIT A

VILLAGE PROJECT DESCRIPTION **IT Room Fire Suppression System Installation**

The Village seeks a qualified company, versed in the installation of fire suppression systems, to provide and install a waterless, electronic-safe fire suppression and alarm system. The Village's IT room is in the basement of Village Hall, which was built in the 1970's. Within the IT room are two racks, each containing multiple pieces of electronic equipment. The ambient temperature of the IT room is typically 72-74 degrees Fahrenheit, whereas the interior temperature of the IT racks typically runs between 78-80 degrees Fahrenheit.

The IT room is long and rectangular, but has spaces built out into the room to isolate the boiler and electrical room. The suppression system proposed should also provide suppression and alarm capabilities for the equipment found within the boiler room, which have total dimensions of roughly 29' L x 14' W x 8' H, and total area of roughly 290 square feet. The electrical equipment found in the IT room is connected to a backup power generator, and there may be capacity for the proposed suppression/alarm system to be tied in if desired. Village Hall, including the basement and IT room, has no fire suppression or alarm system in place. As a result, the installation of a connected fire alarm system is required so that in the event of fire, the Fire Department is notified.

Features of the system should include, but not be limited to, the ability to self-test for reliability, alert administrators of fire or required maintenance, meet Class B and C building code requirements, and fall in compliance with all other relevant industry standards. Additionally, the company shall provide the training and support necessary for the administrators of the system.

Drawings and plan reviews will be conducted by the Kenilworth Building and Planning Division and the Winnetka Fire Department.

Review of Proposals

A Village review team will be established to review all proposals submitted by the deadline and determined to be responsive. The review team will primarily consider the following factors in ranking proposals:

- Demonstrated experience of the Company with providing a similar scope of services
- Demonstrated understanding of the Village needs for a specialized fire suppression system
- Proposal price

Proposer Requests for Clarification

The Village will host a pre-bid site tour for those interested in seeing the IT room before submitting a letter of intent or formal bid. Proposers are invited to submit a written request for clarification, or other questions to Molly Burns at mburns@vok.org by the date listed in the Projected Timeline. The Village will respond in writing to all proposers who have submitted a non-binding letter of intent. The responses will be released on the date shown in the Projected Timeline.

Projected Timeline

- Release Request for Proposals March 8, 2024
- Submission of Letter of Intent to Propose March 15, 2024
- Pre-Bid Site Tour March 18, 2024 at 11:00 am
- Submission of Written Requests for Clarification March 20, 2024 by 3:00 pm
- Village Response to Requests for Clarification March 22, 2024 by 5:00 pm
- Proposals Due April 19, 2024 by 2:30 pm
- Village Review of Proposals April 22-30, 2024
- Interviews (if needed) April 29-30, 2024
- Award Professional Services Agreement May 20, 2024 (Village Board)
- Work to be completed within five weeks of project commencement.

EXHIBIT B

SCOPE OF SERVICES

[TO BE PREPARED BY CONSULTANT AND ACCEPTABLE TO VILLAGE]



IT Room Fire Suppression System

FK-5-1-12 Clean Agent

Prepared for Village of Kenilworth

May 1, 2024

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Project Name

Project subtitle

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855 Morris Street | P.O. Box 1316
Fond du Lac, WI 54936-1316
main 920.921.9020 | fax 920.921.8632
jfahern.com

5/1/2024

Molly Burns
Management Analyst
Village of Kenilworth
419 Richmond Road
Kenilworth, IL 60043
Phone: 847-251-1666
Email: mburns@vok.org

**RE: Kenilworth Village Hall - IT Room
Kenilworth, IL
Clean Agent System**

Molly:

We are pleased to provide our "Parts & Smarts" with electrical & mechanical installation proposal to supply a FK-5-1-12 Clean Agent Fire Suppression System detection & controls. Proposal based upon room layout information plan attached, from site meeting. Layouts and pre-design based on attached scope and plans only.

Thank you for this opportunity to assist with this project. If you have any questions or require further details, please do not hesitate to contact me at 312.415.9687 or kingoldsby@ahernfire.com.

Please contact me if I can be of further assistance.

Respectfully Submitted,

Ahern Fire Protection
A division of J. F. Ahern Co.

Kevin Ingoldsby
Fire Systems & Equipment

99%

Last year, over 99% of client survey responders reported they would **work with us again.**

110

We employ over 110 **certified professionals**; nearly half hold the uppermost Level 3 or 4 from NICET.

CLEAN AGENT FIRE SUPPRESSION SYSTEM

CLEAN AGENT FIRE SUPPRESSION SYSTEM

IT Room Fire Suppression

FK-5-1-12 Clean Agent

**DESCRIPTION OF HAZARD**

The areas of protection will be;

IT server room, which measures 20'-0" x 28'-10" x 8'-3"

Utility Closet which measures 23'-10" x 4'-8" x 8'-3",

Electrical room, which measures 14'-0" x 11'-0" x 8'-3" (indent in electrical room deduction included)

Without a raised floor or above ceiling. Two smoke detectors installed and cross zoning for gas releasing.

Sealing of conduit, wiring openings in rooms with fire caulk included in this scope.

Utility closet has open ductwork to outside for fresh air intake, onsite engineering to furnish and install low voltage damper & motor, electrical connection to release panel included in this scope.

Sealing of windows, ductwork & door by site engineering.

Fire alarm additions outside of room, modifications or work is not part of this scope (system control panel included has capacity for future additions to building for fire alarm inclusions).

Clean Agent Matrix:

Single smoke detector generates alarm condition.

Pre-discharge local notification activated.

Relay activation for FA Offsite monitoring.

Upon second smoke detector in alarm, activates the 30-second timer delay.

If not aborted, gas discharged into spaces.

Clean Agent:**Basis of Clean Agent Design**

This scope provides a FK-5-1-12 clean agent fire suppression system controlled by an addressable smoke detection system.

The System design will be in accordance with the latest edition of NFPA 2001, the standard for Clean Agent Fire Suppression Systems, to provide a minimum total flood concentration at 70°F to protect a Class A-surface or a Class C energized electrical hazards below 480 Volts fire hazard.

Design included will be at 4.7% concentration, if the space has electrical hazards that exceed this voltage limit that cannot be de-energized higher agent, concentration will be required at an additional cost

Scope includes one (1) integrity room, fan test. If unsuccessful and additional test required, additional costs will apply for return trip.

Engineered submittal package included to NOVA for submittal to fire prevention for review and approval. Permit review fees are not included in scope, by others.

Main cylinder only, no reserve cylinders included. No allowance included for duct smoke detection.

Alternate scope included if Antenna extension required for offsite monitoring through outside wall.

CLEAN AGENT FIRE SUPPRESSION SYSTEM

IT Room Fire Suppression

FK-5-1-12 Clean Agent



Onsite engineering to supply.

1. Sealing for entry door, by ductwork to outside & windows
2. Damper motor and installation in ductwork within the Boiler/Utility room.

Equipment and Services Included: IT Room Clean Agent (Main Only)

- (1) FA-Releasing control panel with batteries for 24 hour back up
- (6) Photoelectric smoke detector with base
- (1) Manual discharge/abort station
- (2) Horn/Strobe unit
- (1) Strobe unit
- (1) 194lb FK-5-1-12 Clean Agent
- (1) 200lb Clean agent cylinder assembly
- (3) 360 Degree discharge nozzle
- (1) Electric control head
- (1) Liquid Level Indicator
- (1) Low pressure switch
- (1) Discharge pressure switch
- (2) Maintenance bypass switch
- (Lot) Warning signs
- System design, Engineering, Submittal package to Kenilworth FP
- Electrical installation
- Mechanical installation
- Testing, start-up service and owner training
- (1) Room integrity fan test (additional \$1,150.00 per fan test)
- Necessary shipping, handling, and freight charges
- Owner training, O&M and closeout documents & project coordination with other trades



99%

Last year, 99% of client survey responders reported **we met or exceeded expectations.**

NOTES & CLARIFICATIONS

NOTES AND CLARIFICATIONS

1. Electrical & Mechanical

- a. **Electrical installation labor and materials are included (except where noted)**
- b. **Mechanical installation labor, pipe, hangers and fittings are included.**
- c. Base price does **not** include any dampers, or wiring required to shut down HVAC equipment. A relay for this purpose provided, however, all wiring of dampers and HVAC equipment shall be by others.
- d. Base price does **not** include any shunt trip circuits for disconnecting computer and/or equipment power upon a system discharge. It is recommended that all computer and associated equipment power be disconnected upon a system discharge. Contacts, which activate upon a system discharge, provided in the system control panel, however, no shut down wiring is included.
- e. **Price does not include additions to the building fire alarm system.**

2. Enclosure

- a. Price does include sealing of penetrations and openings to insure a tight enclosure. It is recommended that walls be constructed above any drop ceilings to properly protect the hazard area. This is recommended to protect your equipment from a fire event outside the room and to contain the agent after a discharge. Please note that all penetrations and openings must be filled with a solid sealant (insulation is not adequate). Also, door sweeps, weather-stripping, and automatic door closures must be installed on all doors, and ceiling tile clipping will be necessary within the protected space. The primary objective should be to seal the room to an airtight condition. Price includes one room integrity test for the room. If this test is unsuccessful, additional testing will be required at an additional cost of \$1,150.00 per test/billed at a T&M basis.
 - b. In accordance with the recently revised NFPA 2001 "The Standard for Clean Agent Suppression Systems", the system designer must provide an estimate of the maximum positive and negative pressure that may be developed by a discharge of the Clean Agent System into the protected enclosure. The system designer must also provide an estimate of the required leakage area or vent area required in the protected enclosure to insure that pressures developed as a result of the Clean Agent System discharge do **not** exceed the specified enclosure pressure limit. As no "specified" enclosure pressure limit has been established for this enclosure, we will use a conservative estimate of 5psf for the enclosure pressure limit. If the enclosure pressure limit is higher or lower than this value, this pressure limit must be provided by the owner and/or engineer. Venting devices required to meet the enclosure pressure limit, if required, have **not** been included in this proposal, at this time.
3. Third party testing or commissioning not included is this scope
 4. No cost included for air test & balance
 5. No cost included for night or weekend labor
 6. Provide warranty on materials and workmanship provided within this proposal for period of one
 7. (1) year from date of substantial completion
 8. Painting of the system piping, if so desired, is **not** included.
 9. All unscheduled customer or owner driven work stoppages will be billed at T&M rates and in a 4 or 8-hour increment separately
 10. Removal of any existing suppression systems, components or tanks is **not** included
 11. Removal or relocation of any existing suppression piping, fixtures or fittings is **not** included.
 12. All cutting, patching, or painting of new or existing walls, floors or ceilings is excluded.
 13. Price based upon NFPA requirements only. No specifications or insurance company requirements provided or included.
 14. by the parties.

This proposal is valid for 30 calendar days from the date of the proposal due to the current market volatility in the cost of the material and equipment. If the customer issues a contract based on this proposal more than 30 calendar days after the date of the proposal, the customer agrees that J. F. Ahern Co. will be allowed to revise the price for this work to reflect the current market costs of material and equipment. J. F. Ahern Co. will provide reasonable documentation to substantiate any increased costs.

Equipment delivery is approximately 6 - 10 weeks after receipt of approvals.

Pricing: FK-5-1-12

Forty-Seven Thousand Seven Hundred Thirty Dollars \$47,730.00*

Pricing: Antenna Extension

One Thousand, Sixty-Five Dollars \$1,065.00

Material Price Increases:

The price and schedule set forth in this proposal for the Scope of Work of Ahern ("Contract Price and Schedule") has been calculated and determined without any contingency for material price escalation impacts. Accordingly, while Ahern shall diligently work toward mitigating any effects of material price increases on its ability to perform its obligations under this proposal, this proposal is submitted under the assumption that any material price escalation impacts upon the Contract Price and Schedule will entitle Ahern to a commensurate equitable adjustment to the Contract Price and Schedule to account for any such increased costs or delays resulting therefrom. Such impacts shall include, but not be limited to, costs and delays caused by events beyond Ahern's control that arise from or are connected with government-imposed measures, government prohibitions, quarantines, national, regional or local emergency declarations, labor stoppages, slowdowns or shortages, or other industrial disturbances, shortages of goods, unreliable supplier lead times, lack of adequate power or transportation facilities, and other like events. This provision includes the following terms regarding impacts on materials unit costs used by Ahern in establishing the current Contract Price. The Contract Price shall be adjusted for escalation of the cost of such materials to be purchased by Ahern based on this adjustment will only apply to price changes in excess of five percent (5%).

Due to the volatility of prices from suppliers, this proposal is valid for ten (10) days from date of issue listed on the cover page of the proposal. If you accept this proposal after this time period Ahern will adjust the proposal to ensure that it contains the most recent pricing due to significant market fluctuations. The proposal will not be valid until such adjustment is agreed upon by the parties. In no event shall any proposal be valid for more than thirty (30) days from the date of issue listed on the cover page of the proposal unless explicitly consented to by Ahern in writing.

PAYMENT TERMS

Progress payment applications will be presented for equipment received at Ahern's facility and monthly for work completed to date with payment expected thirty (30) days from date of application.

Final payment is due thirty (30) days after presentation of project closeout documents.

Thank you for this opportunity to quote. If you have any questions or require further details, please do not hesitate to contact me.

***ACCEPTED: _____ DATE: _____**

**Signed acknowledgement of this proposal confirms acceptance to all above specifications, as well as the enclosed "General Terms and Conditions" requirements.*



99%

Last year, 99% of client survey responders reported they would **recommend us.**

CLEAN AGENT ROOM SEALING GUIDELINES

CLEAN AGENT ROOM SEALING GUIDELINES

IT Room Fire Suppression

FK-5-1-12 Clean Agent



CLEAN AGENT ROOM SEALING GUIDELINES BULLETIN

This proposal includes furnishing and installing a Clean Agent Fire Suppression System. This system will be designed, installed and tested in accordance with NFPA 2001 "Standard Clean Agent Suppression Systems". NFPA 2001 requires that a room integrity test be performed to confirm the 'tightness' of the protected enclosure and subsequently, the duration of protection provided by the installed system.

Although NFPA 2001 defines a minimum required duration of protection, it does not define the methods to seal the protected enclosure. It is generally understood that the tighter the enclosure the longer the duration and better protection offered to the critical equipment that is being protected in the enclosure.

Below is an excerpt from "Guide for Specifiers Use – Clean Agent Total Flooding Systems Enclosure Integrity Acceptance Testing" authored by Retrotec, which provides direction on building an enclosure, for critical equipment and assist the Clean Agent Suppression System by maximizing hold times and duration of protection.

- A. The perimeter walls of the protected enclosure shall extend from the structural floor to the structural floor above, or the roof. If this is not possible or practical (in a retrofit for example), it is generally possible to accept the enclosure using the Suspended Ceiling Leakage Neutralization Method. It is recommended however that every attempt be made to seal the ceiling void first.
- B. Where an under floor space continues out of the Clean Agent protected area into adjoining rooms, airtight partitions shall be installed under the floor directly under above-floor border partitions. These partitions shall be caulked top and bottom. If a removable floor tile extends under a doorway over such a partition, it shall be permanently sealed in place. If adjoining rooms share the same under floor air handlers, then the partitions shall have dampers installed of the same type as required for ductwork.
- C. All holes, cracks, or penetrations leading into or out of the protected area shall be sealed. Pipe chases and wire troughs shall be sealed around both the outside and inside at a point where they pass through the protected zone. All walls shall be caulked around the inside perimeter of the room where the walls rest on the floor slab and where the walls intersect the ceiling slab or roof above.
- D. Porous block walls shall be sealed slab-to-slab to prevent gas from passing through the block. Multiple coats of paint may be required.
- E. All doors shall have door sweeps or drop seals on the bottoms, weather stripping around the jambs, latching mechanisms and door closer hardware. In addition, double doors shall have a weather-stripped astragal to prevent leakage between doors and a coordinator to assure proper sequence of closure.
- F. Windows shall have solid weather-stripping around all joints. Glass-to-frame and frame-to-wall joints shall be sealed.
- G. All floor drains shall have traps designed to have water or other compatible liquid in them at all times.

CLEAN AGENT ROOM SEALING GUIDELINES

IT Room Fire Suppression

FK-5-1-12 Clean Agent



CLEAN AGENT ROOM SEALING GUIDELINES BULLETIN (CONT.)

- H. All unused and out-of-service ductwork leading into or from a protected area shall be permanently sealed off (airtight) with metal plates caulked and screwed in place at the point where they breach the envelope of the protected zone.
- I. All supply and return HVAC ductwork which services the protected space, as well as other parts of the building, must be equipped with blade type dampers installed with neoprene seals. Dampers must be spring loaded or motor operated to provide 100% air shut-off. It is further recommended that the building air-handling units be shut down to prevent the spread of smoke or clean agent into other areas of the building.
- J. Lightweight vinyl coated acoustic tiles shall not be used. It is recommended that a substantial, non-porous, 'gypsum' ceiling tile be used. (The possibility of ceiling tiles being displaced during a discharge must be addressed. A possible option is to provide ceiling tile clipping after commission testing is complete.)

In general, the basic intent is to make Clean Agent protected areas as airtight as possible during and after Clean Agent System discharge. Clean Agents are heavier than air and therefore, openings below floors are usually more critical than those above a ceiling. However, during discharge the room does get pressurized to some extent and any gas that can be pushed out of the room will not return.

The above items outlined above do not claim to be all-inclusive or to guarantee that the Room Integrity Test will pass; this however represents those most common items which affect the results of Clean Agent Room Integrity Tests.

“Ahern once again proved
itself as a top-tier contractor.

Their communication,
dependability, and attention to
detail were on full display
throughout the project.”

William Keller

Project Manager | C.D. Smith Construction

WHY AHERN?





EXPERIENCE & KNOWLEDGE

- Employ over 110 certified professionals; nearly half hold the uppermost Level 3 or 4 from NICET.
- Ahern represents over 27 different alternative suppression system manufacturers.
- Licensed to install fire protection systems in 48 states.

ACCURATE BUDGETING & COSTS

- Ahern has preserved more than \$4.5M savings for customers on over \$135M of design/assist projects performed.
- Ahern's project costs have been within 2.1% of the original estimates for the last 5 years.



OUTSTANDING PERFORMANCE

- 99% of Ahern's clients were satisfied/very satisfied by our schedule compliance and responsiveness in 2023.
- In 2023, Ahern's Lost-Time Incident Rate (LTIR) was 80% below the industry average.



VAST RESOURCES

- Ahern is the largest fire protection contractor in Wisconsin and 3rd largest in the U.S.
- Over the past five years, Ahern has invested over \$5 million in equipment innovations for our in-house shops.



28,700

Last year, we conducted **life safety inspections** to over 28,700 facilities.

TERMS & CONDITIONS

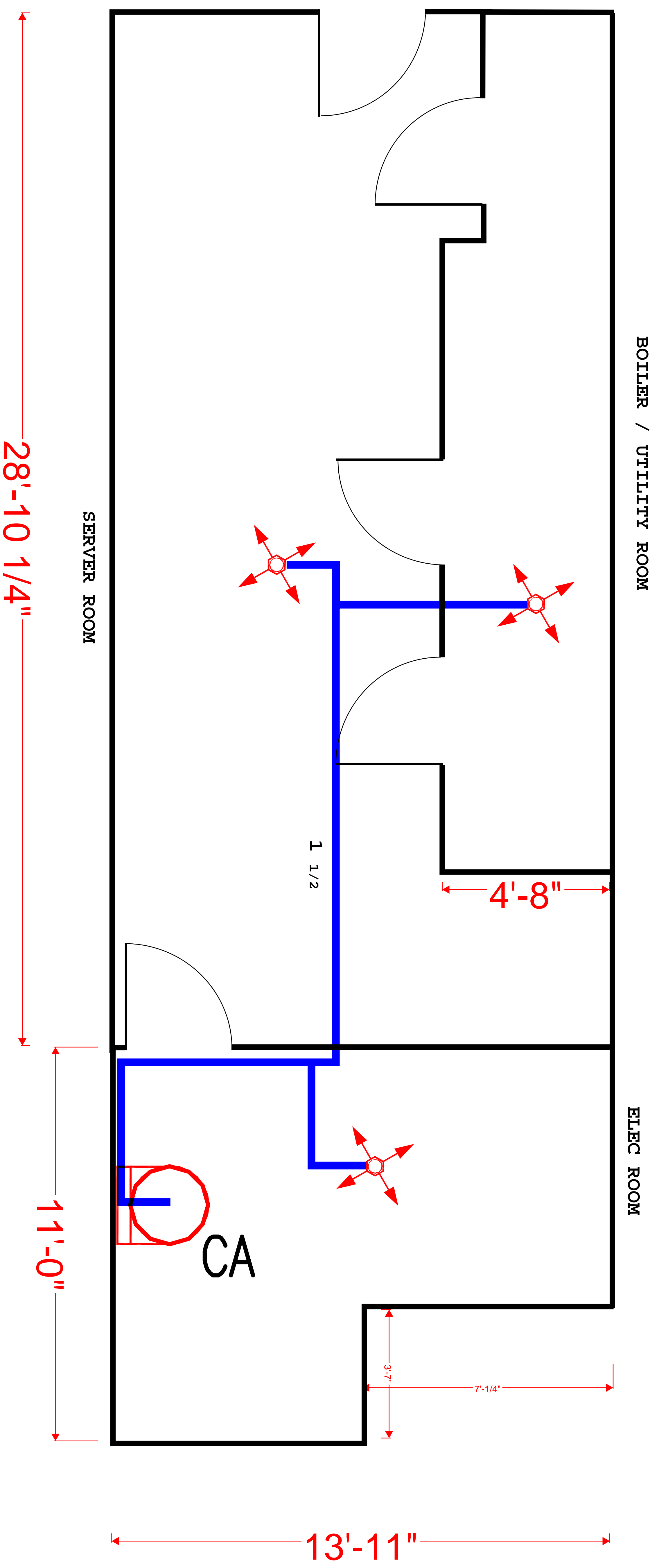
EXHIBIT E

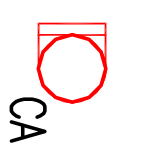
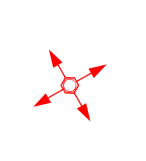
QUESTIONS

[TO BE FILLED OUT BY CONSULTANT]

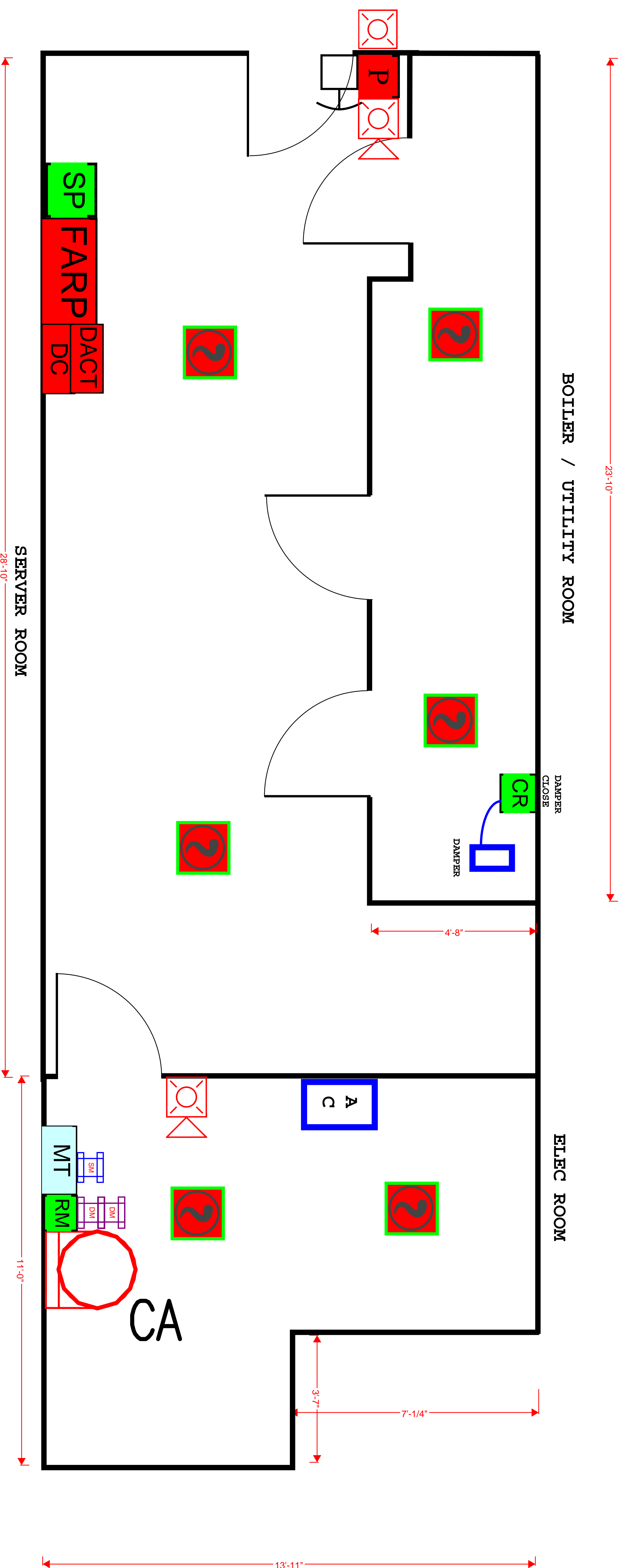
1. Please specify the detection mechanism utilized in the system you propose installing (ie; smoke detector, heat sensors, etc.) **Cross zoned smoke detectors**
2. Please specify the suppressant agent utilized in the system you propose installing.
Kidde Flouro-K (Data sheet atatched)
3. Please explain any environmental, health, or financial concerns associated with the proposed system (ie; cost of a replacement tank, suppressant is a skin irritant, special disposal requirements, etc).
Kidde Flouro-K (Data sheet atatched)
4. Please specify the condition at which the sensor would trigger the deployment of the fire suppressant, as well as the time it takes between the sensor recognizing the trigger condition and the physical deployment of the suppressant. **30 second time delay upon activation of 2 smoke detectors**
5. Please specify how the system communicates with necessary points of contact to alert them of fire or required system maintenance. **Offsite communicator to UL Listed central station-contact list notified after fire department**
6. Please specify how the system sensor reliably communicates with administrators and the deployment portion of the system if the sensor itself is on fire or otherwise compromised.
Intelligent devices communicate with control panel, is constantly in communication with control panel and will activate off normal condition.
7. Please specify how the system performs self-tests for reliability, and how the system continues to operate in the instance of a power outage or component failure.
24hr battery backup provided in event of AC failure & offiste signal
8. The Village may wish to expand the scale of this project to provide fire alarming to the rest of the property at a later date. Please indicate whether the system you propose is capable of being expanded in the future, and how. **System included has capability of expansion for coverage of facility. System is UL listed for both FA & releasing. Additional panels or annunciators can be added if needed in the future (data sheet attached)**

KENILWORTH IT ROOM



Mechanical		Quantity
Description		
 200lb Clean Agent Cylinder		1
 360 DEGREE NOZZLE		3

KENILWORTH IT ROOM



8'-3" CEILING

Electrical	
Description	Quantity
Abort Station	1
Agent Horn Strobe	2
Control Relay	1
Digital Alarm Communicating Transmitter	1
Dual Monitor Module	2
FA-Release Panel	1
Maint/Bypass Switch	1
Release Station	1
Single Module	1
Smoke Detector	6
Solenoid Release Module	1
Surge Protection	1
Wall Agent Strobe	1

Background

Clean agent suppressants serve a key need in fire-protecting mission-critical and irreplaceable assets in data centers, power generation and transmission facilities, marine spaces, historic and heritage locations, and much more. With their rapid discharges, chemical clean agents are unmatched when it comes to quickly establishing a protected environment. One of the most popular chemical clean agents is a fluoroketone introduced by 3M under the trade name Novec 1230.¹

With the expiration of 3M’s patents, some manufacturers have started offering generic variants of the FK-5-1-12 suppressant. While increased supply and competition is good for the industry and users, concerns have also been raised over the purity and safety of these new FK-5-1-12 supplies.

New language about purity and toxicity were introduced in both NFPA 2001 and ISO 14520 to protect users and safeguard the reputation of and trust in the fire protection industry.

Collaborating with experts serving on the technical committees leading these changes, Kidde Fire Systems, one of the world’s leading suppliers of chemical agent-based fire suppressants, has played an active role in this effort.

Kidde Fluoro-K™

In December 2022, 3M announced² its decision to exit the manufacturing of Novec 1230 by the end of 2025, effectively placing purity and toxicity concerns regarding the generic supply in the spotlight. Later, in September 2023, 3M updated its decision and communicated its last Novec 1230 ship date as December 2024.

In response to these supply shocks Kidde quickly accelerated its efforts to release to the market Kidde Fluoro-K™ – a branded FK-5-1-12 chemical clean agent. Kidde has ensured full system listing with its complementary agent delivery system hardware, and also is exerting control on the quality of every batch of agent supplied, as described below.



ADS Cylinder and Driver



ECS-500 Cylinder



Kidde’s Quality Control Measures

Kidde verifies every batch of Fluoro-K to the stringent requirements established by NFPA and ISO at the direction of US EPA. (See Table 1 below.) Not only is the agent tested during and post-production by its manufacturer, it is also tested at a state-of-the-art testing center established at Kidde’s headquarters in Ashland, Massachusetts. Kidde PhD-level Research Scientists and Chemists ensure the purity of the agent using Gas Chromatography, Mass Spectroscopy and a range of other equipment and capabilities.

What is Minimum Design Concentration (MDC) and Why is it Important?

As part of introducing any new fire suppressant on the market, suppliers must undertake fire testing to verify the Minimum Extinguishing Concentration (MEC) of their product. Each new agent is tested independently for Class A and Class B hazard protection, and the results of these tests then determine the Minimum Design Concentration (MDC) values for the respective Class A, Class B and Class C applications using that agent. Ultimately, the higher the tested MEC of an agent, the more of that agent is required for a given application, whereas for lower MEC values, less of that agent is required.

Table 1 FK-5-1-12 Quality Requirements

Property	Specification	Source
Agent Purity, mole%, minimum	99.000	NFPA 2001, Table 5.1.2(a)
Acidity, ppm (by weight HCL equiv.), maximum	3.000	NFPA 2001, Table 5.1.2(a)
Water content, weight %, maximum	0.001	NFPA 2001, Table 5.1.2(a)
Non-volatile residue, g/100ml, maximum	0.050	NFPA 2001, Table 5.1.2(a)
Kinetic dimers of HFP, mg/kg	<2850.000	NFPA 2001, A.5.1.2.3
Thermodynamic dimer of HFP + HF adduct, mg/kg	<95.000	NFPA 2001, A.5.1.2.3

For Kidde Fluoro-K™, the MDC values for Class A and Class B are identical to those of Novec 1230, and the Class C value differs slightly. This means that in most cases, a system originally designed for Novec 1230 requires no hardware changes if converted to using Fluoro-K™.

¹ 3M™ Novec™ 1230 Fire Protection Fluid

² <https://news.3m.com/2022-12-20-3M-to-Exit-PFAS-Manufacturing-by-the-End-of-2025>
Formatting edits added for effect.

Table 2 illustrates how the MDC values for different manufacturers vary.

Table 2 MDC values for different manufacturers

Hazard Class	As Tested By	3M Novec 1230	KFS Fluoro-K™	Generic Agent X	Generic Agent Y
Class A	UL	4.50	4.50	4.50	4.50
	FM	4.50	4.50	4.50	4.50
Class B	UL	5.85	5.83	5.88	5.85
	FM	5.85	5.85	5.85	5.85
Class C	UL	4.50	4.52	4.70	5.00
	FM	4.50	4.52	4.50	5.00

Table 3 shows the impact the difference in MDC has on the required amount of agent for specific hazard volumes in Class C applications.

Table 3 Impact of different MDC values on amount of agent required (Class C Applications)

Space Protected		3M Novec 1230		KFS Fluoro-K™		Generic Agent X		Generic Agent Y	
Cubic Ft.	Cubic M.	Lbs.	Kg.	Lbs.	Kg.	Lbs.	Kg.	Lbs.	Kg.
3,500	99	143	65.0	1	0.5	7	3.2	17	7.7
5,000	142	204	92.7	1	0.5	9	4.1	24	10.9
10,000	283	408	185.5	2	0.9	18	8.2	47	21.4
20,000	566	814	370.0	5	2.3	38	17.3	96	43.6
50,000	1,416	2,035	925.0	12	5.5	95	43.2	240	109.1
100,000	2,831	4,070	1,850.0	24	10.9	190	86.4	480	218.2
Additional Agent %				0.6%		4.7%		11.8%	
Hardware Change Required?				No		Unlikely		Likely	
Small - Medium spaces:				No		Unlikely		Likely	
Large spaces:				Very Unlikely		Likely		Very Likely	
Piping Change Required?				Very Unlikely		Likely		Very Likely	
Small - Medium spaces:				Very Unlikely		Likely		Very Likely	
Large Spaces:				Unlikely		Very Likely		Very Likely	

Therefore when a Kidde delivery system with Novec 1230 discharges, connect with the factory or your authorized Kidde Distributor for the proper conversion kits and refill exclusively with Kidde Fluoro-K agent.

The takeaways from this discussion are that although the agents tabulated above are classified as FK-5-1-12, their MDC values – which form the basis for system design – are different, and that even small differences in the MDC can have a significant impact on system design and refill.

Why does Branding Matter?

As noted above, there are several suppliers of generic FK-5-1-12 agent, each with their respective agency-listed MDCs. But this can create problems. For instance, if a fire suppression company designed and installed a system using unnamed or unbranded generic FK-5-1-12 agent from one agent supplier, the difficulty in tracking unnamed or unbranded agent means there's no guarantee the suppression company will use the same agent supplier and agent with the same MDC when there is a need to refill. This issue is exacerbated when the refilling is done by a third party who is not the suppression OEM and therefore has no prior knowledge of the MDC of the agent used in the original design. Who then is responsible for ensuring that the accurate amount of agent

corresponding to the installed product is refilled? With Kidde's Fluoro-K, there is no confusion, since initial system design is with Fluoro-K's established MDCs – meaning when refill is required, so long as the agent is specified by name, the same amount of agent will be used because the MDC has remained constant.

	KFS ECS, ECS-500 or ADS Hardware with Fluoro-K Agent	System Brand A With Generic FK-5-1-12
MDC	Fixed	Current supplier dependent
Agent Quantity on Initial Install	Calculated	Calculated
Agent Quantity on Refill	Same as before	No guarantee of same agent supplier Therefore, MDC potentially variable Who will remember original MDC? How will end-user receive accurate refill?

The conclusion is that the selection of known branded agent is critical to ensure absence of confusion and the same level of protection after a refilling operation.

Component & System Listings

While certain suppliers have received component listing and show compliance with UL and FM standards for their agents, not all suppliers appear to have obtained the system listing or approval with a particular hardware set. In contrast, Kidde engineers specifically tested and verified their new agent along with their hardware to secure a system level listing with UL and approval by FM. Kidde stands behind the performance of the Fluoro-K™ product because Kidde engineers have put in the work to optimize performance with the ECS™, ECS-500™ and ADS™ hardware platforms and software.

By the same token, Kidde won't stand behind an installed system that was refilled with generic FK-5-1-12, because doing so not just introduces unknown performance liabilities but also violates all agency listings and voids any applicable warranty for the system.

The system listings for the Kidde ECS, ECS-500 and ADS delivery platforms with Fluoro-K™ use the same hardware components as for the legacy Novec 1230 offering. In some instances, new part numbers were introduced to distinguish the product lines, but functionally all components are the same. Therefore, designing, installing, testing, commissioning, and maintaining systems remains familiar, and designers, installers and service technicians find the transition from Novec 1230 to Fluoro-K exceedingly simple. And given their well-known reliability, Kidde's delivery platforms and software continue to give Kidde's customers the peace of mind on which they have come to rely.

PFAS (or did you mean PFOS?)

Any discussion around fluoroketones lately tends to lead to conversations about PFAS, so let's look at what that is and how or if it relates to the Fluoro-K™ product.

Per- & Poly-Fluoroalkyl Substances (PFAS) are widely used chemicals, the components of which break down very slowly over time due to the characteristic strength of their carbon-fluorine bond. It is this strength that enables PFAS to be used in a broad range of industrial and consumer products, including renewable energy applications, medical technology,

semiconductors, cable coatings, building materials, fuel cell and lithium-ion battery technologies, paints, clothing, and personal care items.

Depending on specific characteristics such as length of the carbon chains and configurational specifics of the molecules, some PFAS compounds have been found to be Persistent, Bio-accumulative, and Toxic (PBT for short).

When news articles use the term 'PFAS,' it appears that they often are referencing compounds such as Perfluoro-octanoic acid (PFOA) or Perfluoro-octane sulfonic acid (PFOS), which have long chains with eight carbon atoms (and thus called C8 compounds), and which, as per the US EPA, are suspected to be PBT.

Fluoro-K™ (FK-5-1-12), on the other hand, has six carbon-atoms and is a C6-perfluoroketone that readily vaporizes and breaks down in the atmosphere within three days. It is highly insoluble in water. Its Ozone Depletion Potential is zero (0) and Global Warming Potential is less than one (<1), leading to our conclusion that FK-5-1-12 is not PBT and is safe for use in fire suppression applications.

This conclusion is corroborated by the US EPA³, which has made the following statements in support of the use of FK-5-1-12 in fire protection applications:

- "C6-perfluoroketone is acceptable as a substitute for halon 1301."
- "EPA has reviewed the potential environmental impacts of this substitute and has concluded that, by comparison to halon 1301 and other acceptable substitutes, **C6-perfluoroketone significantly reduces overall risk to the environment.** With no ozone-depletion potential, a global warming potential value of less than 1, and an atmospheric lifetime of less than three days, C6-perfluoroketone provides an improvement over use of halon 1301, hydrochlorofluorocarbons (HCFCs) and hydrofluorocarbons (HFCs) in fire protection. **We find that C6-perfluoroketone is acceptable because it reduces overall risk to public health and the environment in the end use listed.**"

Conclusions and Recommendations

- Beware of market communications promising supply of 3M Novec 1230 after December 2024.
- Fluoro-K is a C6 compound not known to contain any Persistent, Bio-accumulative, and Toxic (PBT) elements.
- The US EPA has stated, "We find that C6-perfluoroketone is acceptable because it reduces overall risk to public health and the environment in the end use listed."
- Fill new systems or refill discharged systems with equal quantity of Fluoro-K agent as Novec 1230 for Class A and Class B applications without any risk of hardware change or underachieved concentration.
- Transition any discharged Kidde system using Novec and refill with Fluoro-K per our instructions to maintain system approval and listing.
- Expect and receive the same quality and level of support as for other Kidde products.

³ <https://www.federalregister.gov/documents/2002/12/20/02-32130/protection-of-stratospheric-ozone-notice-17-for-significant-new-alternatives-policy-program>

EXHIBIT C

AGREEMENT AMOUNT

[TO BE PREPARED BY CONSULTANT AND ACCEPTABLE TO VILLAGE]

***[INCLUDE HOURLY RATES, LUMP SUM AMOUNTS, REIMBURSABLE COSTS,
SCHEDULE FOR LUMP SUM OR INSTALLMENT PAYMENTS, INVOICE FORMAT, ETC.]***

EXHIBIT D

INSURANCE COVERAGES

A. Worker's Compensation and Employer's Liability with limits not less than:

- (1) Worker's Compensation: Statutory;
- (2) Employer's Liability:
\$500,000 injury-per occurrence
\$500,000 disease-per employee
\$500,000 disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois.

B. Comprehensive Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than \$1,000,000 for vehicles owned, non-owned, or rented.

All employees shall be included as insureds.

C. Comprehensive General Liability with coverage written on an "occurrence" basis and with limits no less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit

Coverage is to be written on an "occurrence" bases.

Coverages shall include:

- Broad Form Property Damage Endorsement
- Blanket Contractual Liability (must expressly cover the indemnity provisions of the Contract)

D. Professional Liability Insurance. With a limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate and covering Consultant against all sums that Consultant may be obligated to pay on account of any liability arising out of the Contract.

E. Umbrella Policy. The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

F. Owner as Additional Insured. Owner shall be named as an Additional Insured on all policies except for:

Worker's Compensation

Professional Liability

Each such additional Insured endorsement shall identify Owner as follows: Village of Kenilworth, including its Board members and elected and appointed officials, its officers, employees, agents, attorneys, consultants, and representatives.

G. Other Parties as Additional Insureds. In addition to Owner, the following parties shall be named as additional insured on the following policies:

<u>Additional Insured</u>	<u>Policy or Policies</u>
_____	_____
_____	_____

EXHIBIT E

QUESTIONS

[TO BE FILLED OUT BY CONSULTANT]

1. Please specify the detection mechanism utilized in the system you propose installing (ie; smoke detector, heat sensors, etc.)
2. Please specify the suppressant agent utilized in the system you propose installing.
3. Please explain any environmental, health, or financial concerns associated with the proposed system (ie; cost of a replacement tank, suppressant is a skin irritant, special disposal requirements, etc).
4. Please specify the condition at which the sensor would trigger the deployment of the fire suppressant, as well as the time it takes between the sensor recognizing the trigger condition and the physical deployment of the suppressant.
5. Please specify how the system communicates with necessary points of contact to alert them of fire or required system maintenance.
6. Please specify how the system sensor reliably communicates with administrators and the deployment portion of the system if the sensor itself is on fire or otherwise compromised.
7. Please specify how the system performs self-tests for reliability, and how the system continues to operate in the instance of a power outage or component failure.
8. The Village may wish to expand the scale of this project to provide fire alarming to the rest of the property at a later date. Please indicate whether the system you propose is capable of being expanded in the future, and how.



Request for Board Action

Agenda Item: V.B.4

Considered By:
Village Board

Date:
09/16/24

Staff Contact: Katarzyna Thake, Administration
Heather McFarland, Administration

Subject: Consideration of the Budget Goals and Objectives for Fiscal Year 2025

Summary: Annually, the Village Board considers a list of goals and objectives for the future fiscal year. Once adopted, the list is used to guide staff in the developing of revenues and expenditures for the proposed budget which is anticipated to be presented on October 28, 2024.

Background of Matter: The annual budget serves as a guide to both predict and regulate the Villages expenses during the fiscal year. In order to estimate the amount of personnel and resources needed for the fiscal year, the Village utilizes the Budget Goals and Objectives among other planning tools. To ensure that adequate resources are allocated, the budget goals are typically established in advance of drafting the preliminary budget.

Due to the recent onboarding of the Village Manager in 2024, a Committee of the Whole was not convened in early September. However, the Interim Village Manager did present a six-month review at the August 19 Village Board Meeting which outlined the FY24 Budget Revenues and Expense through June 30, 2024.

The list of budget goals recommended for consideration tracks closely with the multi-year goals that the Village has been working toward for the past several years, and more specifically aligns with last year's goals. The proposed goals for Fiscal Year 2025 include the following:

- ✓ **Enhanced Resident Experiences**
 - **Lakefront and Water Plant Improvements**
 - Shoreline Protection Project - Construction is scheduled to start in late 2024 with anticipated completion in late Spring 2025.
 - Beach and Water Treatment Plant Improvements - Design and Development phase; Preparation of construction documents/bidding of project; and Community Fundraising efforts.
 - **Zoning Code Update** – A Zoning Code Audit completed in 2024 identified the need for a comprehensive update. The upcoming year will take action on these findings with an eye towards improving the user experience of the Code (e.g. graphics, clear language and standards, etc.) and confirming the community's goals and values are accurately reflected.
 - **Continue the Vision for Green Bay Road Corridor** – The updated Vision for the Corridor was adopted in 2022 and included a focus upon improving the business district for resident gathering opportunities. In addition to ensuring

that the Village Code, regulations and processes are updated to support the vision as part of the Zoning Code update, the FY25 effort will also continue the following objectives, which were initiated in FY24:

- Evaluate streetscape, parking, and traffic flow options for the business corridor working jointly with the Village of Winnetka.
- Implement short term streetscape improvements as suggested by the Architectural Review Commission.

✓ **Improve Operational Efficiency**

- **Building/Planning Division** – Opportunities for improved Division operations will continue to be evaluated in the next fiscal year. Specifically, staff will consider updates to the civil plan review process for projects that trigger drainage and grading regulations, seek to implement an online application portal for developments that require commission review, and analyze permit metrics to verify benchmarks are met.
- **Public Works/Administration** – Educate residents and businesses on sustainability through increased public education including but not limited to e-newsletters, print material and social media.
- **Police Department** – A Village Facilities Security Assessment will provide a comprehensive overview of security measures needed to protect Village premises, inventory, and employees. Furthermore, it will provide future costs for budgeting purposes through a phased approach.
- **Information Technology** – Review IT infrastructure needs to address efficiency, redundancy and security measures. The objective will outline immediate and future needs to ensure the Village is in compliance with best practices.

Budget Next Steps

- Budget goals established – September 16
- Committee of the Whole/Special Village Board Meeting – Tentative date October 15
- Proposed Budget released to Village Board – October 28
- Budget Hearing and possible adoption – November 18
- Budget Amendment – December 9
- Second budget discussion prior to adoption, if needed – December 9

Financial Impact: There is no direct financial impact associated with the adoption of the FY25 goals.

Recommendation: It is recommended that the Village Board review and approve the Fiscal Year 2025 goals and objectives.

BUILDING PERMITS ISSUED BY THE VILLAGE OF KENILWORTH DURING THE MONTH OF AUGUST 2024

PERMIT NO.	ADDRESS	TYPE OF WORK	COST OF IMPROVEMENT	PERMIT FEE
PB23-0059	506 SHERIDAN RD	Electrical	12,000.00	\$460.00
PB23-0128	333 WARWICK RD	Hardscape	4,735.00	\$142.05
PB23-0160	640 BRIER ST	HVAC	10,116.00	\$303.48
PB24-0001	643 ABBOTSFORD RD	New Construction	972,355.00	\$32,693.24
PB24-0044	619 WAYLAND AVE	New Construction	850,000.00	\$28,380.00
PB24-0056	619 WAYLAND AVE	Swimming Pool	79,500.00	\$2,993.86
PB24-0068	322 KENILWORTH AVE	Hardscape	125,948.01	\$3,978.44
PB24-0081	515 KENILWORTH AVE	HVAC	21,532.00	\$895.96
PB24-0099	551 PARK DR	Hardscape	8,900.00	\$267.00
PB24-0105	133 ABINGDON AVE	Sewer Service	11,000.00	\$430.00
PB24-0112	520 ABBOTSFORD RD	Interior Remodel	361,200.00	\$11,536.00
PB24-0115	337 ABBOTSFORD RD	Interior Remodel	128,408.00	\$4,552.24
PB24-0116	331 CUMNOR RD	Windows	6,724.00	\$201.72
PB24-0118	236 CUMNOR RD	Generator	12,052.30	\$411.57
PB24-0124	300 Richmond Ln	Porch	24,150.00	\$924.50
PB24-0130	424 WARWICK RD	Interior Remodel	40,908.00	\$1,477.24
PB24-0136	212 WARWICK RD	Interior Remodel	123,100.00	\$3,943.00
PB24-0139	550 EARLSTON RD	Drain Tile - Interior	11,222.09	\$436.66
PB24-0140	630 MELROSE AVE	Roof	22,550.00	\$676.50
PB24-0141	300 Richmond Ln	Roof	18,332.00	\$420.00
PB24-0143	521 KENILWORTH AVE	Interior Remodel	8,125.00	\$343.75
PB24-0144	431 ABBOTSFORD RD	Drain Tile - Interior	8,650.34	\$359.51
PB24-0145	742 CUMMINGS AVE	Plumbing	1,375.00	\$41.25
PB24-0148	633 PARK DR	Roof	17,310.00	\$519.30
PB24-0149	605 ESSEX RD	Irrigation	7,300.00	\$319.00
PB24-0150	144 WOODSTOCK AVE	Sewer Service	6,275.00	\$188.25
PB24-0151	411 BRIER ST	Roof	11,900.00	\$357.00
PB24-0152	120 ABINGDON AVE	Underground Storage Tank	4,500.00	\$135.00
PD24-0001	643 ABBOTSFORD RD	Demolition - Total	43,825.00	\$10,000.00
PD24-0002	619 WAYLAND AVE	Demolition - Total	0	\$10,525.00
PF24-0004	619 WAYLAND AVE	Fence	15,000.00	\$60.00
PF24-0025	99 TUDOR PL	Fence	4,224.10	\$60.00
PF24-0027	119 TUDOR PL	Fence	5,220.00	\$60.00
TOTAL IN AUGUST 2024			\$2,978,436.84	\$118,091.52
PERMITS ISSUED IN AUGUST 2024	33			
Issued in AUGUST 2023	15	Aug-23	\$787,416.24	\$22,435.04
Total Permits Issued 2024 Fiscal Year	162	2024 Fiscal Year To Date	\$6,723,129.34	\$342,405.42

PERIOD ENDING 09/30/2024

% Fiscal Year Completed: 74.86

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 01 - GENERAL FUND								
01-100-3001	CURRENT TAX LEVY	2,340,000.00	0.00	1,668,827.27	2,455,096.00	0.00	2,448,685.21	99.74
01-100-3002	CURRENT TAX LEVY POLPEN	800,000.00	0.00	548,345.09	815,000.00	0.00	797,922.00	97.90
01-100-3004	REPLACEMENT TAX	101,282.00	0.00	85,844.98	75,962.00	0.00	48,220.07	63.48
01-100-3005	STATE SALES TAX	183,412.00	18,764.38	156,323.07	130,000.00	0.00	133,380.01	102.60
01-100-3006	STATE INCOME TAX	377,375.00	22,537.80	305,568.33	320,000.00	0.00	307,718.63	96.16
01-100-3007	LOCAL USE TAX	93,433.00	5,710.97	75,785.87	97,000.00	0.00	64,659.48	66.66
01-100-3008	CONSUMPTION TAX	4,500.00	299.05	2,877.85	2,501.00	0.00	2,758.76	110.31
01-100-3010	UTILITY TAX-COMED	92,000.00	8,854.60	66,136.83	92,000.00	0.00	54,797.13	59.56
01-100-3011	UTILITY TAX-NICOR	90,000.00	2,198.10	77,373.03	72,000.00	0.00	54,572.49	75.80
01-100-3012	UTILITY TAX-TELECOM	34,000.00	3,185.66	28,089.19	30,000.00	0.00	24,788.35	82.63
01-100-3020	911 DISBURSEMENT - JETSB FUNDS	94,000.00	7,107.03	75,116.34	84,000.00	7,384.00	68,973.28	82.11
01-100-3029	MISC TAX-FOREIGN FIRE TAX	20,000.00	0.00	0.00	17,000.00	0.00	0.00	0.00
01-100-3101	CIRCUIT COURT FINES	750.00	137.00	698.00	750.00	0.00	1,175.00	156.67
01-100-3102	VILLAGE ORDINANCE FINES	33,200.00	7,158.19	31,628.31	18,000.00	395.00	4,915.00	27.31
01-100-3201	VEHICLE LICENSE	78,750.00	1,055.00	75,835.00	80,000.00	195.00	76,590.00	95.74
01-100-3202	ANIMAL LICENSE	2,000.00	40.00	1,480.00	1,600.00	40.00	1,240.00	77.50
01-100-3203	LIQUOR LICENSE	3,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
01-100-3301	PERMITS-BUILDING	335,000.00	14,963.37	250,305.04	300,000.00	5,580.42	405,908.83	135.30
01-100-3306	PLAN REVIEW	34,157.00	1,650.00	26,602.00	27,000.00	1,705.50	33,498.39	124.07
01-100-3307	ZONING REVIEW	5,500.00	450.00	4,650.00	5,000.00	450.00	5,450.00	109.00
01-100-3308	ZBA FILING FEE	6,900.00	1,050.00	5,200.00	1,050.00	0.00	3,850.00	366.67
01-100-3309	BRC (DEMO) FILING FEES	350.00	0.00	1,050.00	350.00	0.00	350.00	100.00
01-100-3310	TREE PERMIT	500.00	0.00	200.00	500.00	0.00	200.00	40.00
01-100-3311	ARC FILING FEE	700.00	0.00	350.00	350.00	0.00	700.00	200.00
01-100-3312	RE-INSPECTION FEE	750.00	350.00	825.00	750.00	0.00	600.00	80.00
01-100-3398	CONSTRUCTION PARKING PERMITS	1,000.00	0.00	1,650.00	1,500.00	0.00	189.00	12.60
01-100-3399	PERMITS-PARKING	8,000.00	603.00	10,112.00	10,000.00	0.00	11,269.00	112.69
01-100-3401	AMBULANCE USERS FEE	19,000.00	0.00	13,510.08	20,000.00	0.00	11,269.96	56.35
01-100-3402	SPECIAL EVENT & USE FEE	750.00	625.00	3,450.00	2,500.00	0.00	575.00	23.00
01-100-3403	ELEVATOR INSPECTIONS	500.00	100.00	100.00	100.00	0.00	293.00	293.00
01-100-3404	FIRE AND BURGLAR ALARM FEES	6,000.00	50.00	2,675.00	6,500.00	25.00	3,050.00	46.92
01-100-3405	YARD WASTE STICKERS	9,700.00	707.50	5,845.00	9,000.00	135.00	5,332.50	59.25
01-100-3407	SPECIAL DUTY DETAIL	5,000.00	0.00	1,500.00	3,000.00	0.00	2,137.50	71.25
01-100-3432	REFUSE & RECYCLING FEES	96,000.00	0.00	64,991.27	96,000.00	0.00	56,000.00	58.33
01-100-3436	ANTENNA LEASE FEES	176,688.00	59,395.20	180,856.64	182,136.00	0.00	160,648.32	88.20
01-100-3499	MISCELLANEOUS FEES	10.00	0.00	0.50	0.00	0.00	20.00	100.00
01-100-3501	CABLE TV FRANCHISE FEE	51,000.00	0.00	38,971.29	51,000.00	0.00	36,652.25	71.87
01-100-3603	STATE GRANTS	0.00	0.00	0.00	0.00	0.00	905.00	100.00
01-100-3701	INTEREST INCOME	180,000.00	9,299.62	168,186.84	125,000.00	0.00	176,405.70	141.12
01-100-3803	ADJUST-DEDUCTIBLE RESERVE	0.00	0.00	0.00	0.00	0.00	10,000.00	100.00
01-100-3901	SALE OF FIXED ASSETS	0.00	0.00	0.00	1,500.00	0.00	1,175.00	78.33
01-100-3904	TREE CONTRIBUTIONS	500.00	369.00	3,319.00	1,000.00	0.00	15,093.25	1,509.33
01-100-3960	RECYCLING INCENTIVE PROGRAM	2,500.00	0.00	1,715.11	0.00	0.00	0.00	0.00
01-100-3989	OTHER INCOME	7,000.00	15.00	2,948.17	3,000.00	0.00	16,908.77	563.63
01-100-3992	FUND TRANSFER IN	8,500.00	0.00	0.00	0.00	0.00	0.00	0.00
01-100-4010	REGULAR SALARIES	339,299.00	20,830.01	174,884.54	277,563.00	9,925.45	141,797.45	51.09
01-100-4019	MERIT-VACATION BUY BACK	19,500.00	0.00	3,250.00	19,500.00	0.00	0.00	0.00
01-100-4021	PART TIME SALARIES	0.00	4,011.00	15,759.95	43,273.00	0.00	4,554.00	10.52
01-100-4023	AUTO ALLOWANCE	4,800.00	400.00	3,600.00	4,800.00	0.00	1,600.00	33.33
01-100-4028	EMPLOYEE BENEFITS-MEDICAL	15,754.00	2,042.83	16,308.75	22,086.00	(104.27)	11,527.15	52.19
01-100-4029	EMPLOYEE BENEFITS-DENTAL	1,049.00	130.91	1,043.44	1,208.00	(6.07)	738.54	61.14
01-100-4030	EMPLOYEE BENEFITS-LIFE	395.00	0.00	472.30	520.00	(12.50)	319.89	61.52
01-100-4031	FICA & MEDICARE-EMPLOYER	19,439.00	1,906.41	14,748.15	24,911.00	754.01	11,180.03	44.88
01-100-4032	IMRF-EMPLOYER	3,764.00	314.54	2,689.80	6,449.00	199.51	2,702.76	41.91
01-100-4033	UNEMPLOYMENT-EMPLOYER	202.00	93.94	378.93	296.00	0.00	490.13	165.58

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MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2023	ACTIVITY FOR		YTD BALANCE 09/30/2024	% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23		2024 AMENDED BUDGET	MONTH 09/30/24		
Fund 01 - GENERAL FUND								
01-100-4039	EMPLOYEE BENEFITS-OTHER	29,482.00	0.00	0.00	0.00	0.00	0.00	0.00
01-100-4040	IMRF- ADDITIONAL CONTRIBUTION	25,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00
01-100-5021	AUDITING	24,925.00	0.00	15,000.00	25,215.00	0.00	22,485.00	89.17
01-100-5022	JULIE FEES	1,550.00	0.00	0.00	900.00	0.00	0.00	0.00
01-100-5023	PLAN REVIEW & INSPECT. SERVICE	56,250.00	8,231.99	42,350.14	56,750.00	7,438.30	62,720.87	110.52
01-100-5036	PRINTING AND PUBLISHING	9,080.00	375.52	9,646.57	9,100.00	74.02	6,336.60	69.63
01-100-5041	TELEPHONE	2,435.00	191.99	1,557.58	2,400.00	0.00	1,541.03	64.21
01-100-5042	CELL PHONE	650.00	330.59	608.97	650.00	0.00	94.62	14.56
01-100-5051	MISCELLANEOUS SERVICE	4,500.00	842.74	7,514.37	11,638.00	0.00	7,220.82	62.05
01-100-5071	POSTAGE	4,620.00	106.94	2,792.40	3,660.00	99.81	746.30	20.39
01-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	11,558.00	124.00	10,333.38	11,570.00	0.00	11,591.31	100.18
01-100-5092	PROFESSIONAL SERVICES	17,215.00	0.00	14,859.85	9,917.00	2,306.05	29,061.18	293.04
01-100-5093	PROF SERVICE-FINANCE	63,972.00	0.00	52,555.40	59,535.00	0.00	36,334.50	61.03
01-100-5095	PROF SERVICES-BPZ-MISC	81,264.00	4,377.75	49,380.44	67,200.00	5,698.62	44,842.76	66.73
01-100-5096	PROF SERVICES-PLANNING	30,950.00	741.00	17,707.65	77,500.00	14,448.25	81,417.69	105.06
01-100-5098	PROF SERVICES-HISTORIC PRESERV	3,000.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
01-100-5099	PROF SERVICES-ECON DEVELOPMENT	22,500.00	0.00	695.00	22,500.00	0.00	0.00	0.00
01-100-5100	PROFESSIONAL SERVICES-IT	48,518.00	3,731.52	28,118.36	44,784.00	3,352.69	26,821.52	59.89
01-100-5178	REPAIR/MAINT VEHICLE & EQUIP	0.00	0.00	0.00	500.00	0.00	0.00	0.00
01-100-6024	OFFICE SUPPLIES	2,500.00	69.79	1,298.81	2,500.00	526.79	2,389.61	95.58
01-100-6025	OTHER SUPPLIES	550.00	62.87	371.41	600.00	29.90	1,285.05	214.18
01-100-7003	RECRUITMENT & TRAINING	1,500.00	0.00	6,277.87	2,400.00	0.00	17,112.79	713.03
01-100-7005	MISCELLANEOUS EXPENSE	2,200.00	162.67	1,666.69	1,440.00	0.00	971.77	67.48
01-100-7006	MEETINGS & CONFERENCES	3,860.00	63.96	2,126.46	1,770.00	0.00	480.15	27.13
01-100-7030	VILLAGE EVENTS	3,000.00	0.00	182.70	250.00	0.00	150.00	60.00
01-100-7395	FUNDS TRANSFER OUT	2,100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-100-8001	OFFICE FURNITURE	0.00	0.00	40.95	0.00	0.00	0.00	0.00
01-100-8003	SOFTWARE	23,000.00	0.00	7,554.55	13,044.00	0.00	9,223.97	70.71
01-100-8004	COMPUTER EQUIPMENT	0.00	0.00	566.45	0.00	0.00	914.49	100.00
01-200-5001	MAINTENANCE OF OFFICE EQUIP	1,205.00	0.00	325.00	1,205.00	0.00	0.00	0.00
01-200-5004	INSURANCE-GENERAL LIABILITY	90,497.00	0.00	90,496.50	90,497.00	0.00	86,157.50	95.20
01-200-5005	INSURANCE-WORKERS COMP	17,583.00	2,836.63	37,616.26	37,616.00	0.00	36,924.50	98.16
01-200-5024	VILLAGE ATTORNEY-BASE	64,100.00	0.00	25,497.51	55,000.00	0.00	32,687.31	59.43
01-200-5025	VILLAGE PROSECUTOR	4,800.00	350.00	2,625.00	4,200.00	350.00	2,800.00	66.67
01-200-5027	VILL ATTORNEY-COMP PLAN & COMM	8,000.00	0.00	7,742.00	8,000.00	0.00	9,090.00	113.63
01-200-5028	VILL ATTORNEY ZONING/ZBA	10,000.00	0.00	4,652.50	21,000.00	0.00	19,290.70	91.86
01-200-5029	VILL ATTORNEY-SUBDIVISIONS	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-200-5044	INTERNET SERVICES	2,511.00	209.40	1,464.72	2,520.00	0.00	1,758.54	69.78
01-300-4010	MAINTENANCE SALARIES	14,867.00	1,362.72	10,588.99	15,472.00	819.86	10,989.98	71.03
01-300-4011	OVERTIME	1,000.00	0.00	409.42	1,200.00	24.12	237.29	19.77
01-300-4019	MERIT-VACATION BUY BACK	150.00	0.00	0.00	150.00	0.00	0.00	0.00
01-300-4028	EMPLOYEE BENEFITS-MEDICAL	4,163.00	300.38	2,216.84	4,366.00	(25.95)	2,118.48	48.52
01-300-4029	EMPLOYEE BENEFITS-DENTAL	268.00	17.92	138.40	268.00	(1.48)	121.11	45.19
01-300-4031	FICA & MEDICARE EMPLOYER	1,214.00	100.21	800.02	1,260.00	62.47	823.29	65.34
01-300-4032	IMRF-EMPLOYER	240.00	20.57	159.13	331.00	16.96	215.78	65.19
01-300-5046	OUTSIDE MAINT-TRAIN STATION	4,000.00	300.18	3,019.66	4,000.00	48.18	3,123.12	78.08
01-300-5047	OUTSIDE MAINT SERVICES-PW	7,000.00	0.00	10,128.78	8,275.00	0.00	5,228.00	63.18
01-300-5048	OUTSIDE MAINT SERVICE-VIL HALI	16,750.00	1,953.00	12,346.88	17,380.00	0.00	11,441.76	65.83
01-300-5092	PROFESSIONAL SERVICES	0.00	50.00	50.00	50.00	50.00	50.00	100.00
01-300-6023	JANITORIAL SUPPLIES	1,600.00	0.00	1,392.53	1,600.00	0.00	1,619.56	101.22
01-300-6024	BLDG REPAIRS-TRAIN STATION	500.00	0.00	0.00	500.00	31.48	39.55	7.91
01-300-6025	BLDG REPAIRS-VILLAGE HALL	7,000.00	3,224.59	5,507.16	5,000.00	0.00	6,194.50	123.89
01-300-6026	BLDG REPAIRS-PUBLIC WORKS	1,500.00	0.00	6,326.33	6,000.00	0.00	1,309.51	21.83
01-300-6027	MAINT & CONSTRUCTION SUPPLIES	2,000.00	392.52	1,416.39	2,000.00	0.00	1,722.77	86.14
01-300-6028	HEATING, ELECT & WATER UTIL	3,000.00	0.00	1,560.70	2,700.00	0.00	0.00	0.00

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MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 01 - GENERAL FUND								
01-300-8002	MACHINERY & EQUIPMENT	0.00	147.23	147.23	0.00	0.00	229.97	100.00
01-400-4010	REGULAR SALARIES	196,956.00	18,087.25	145,356.13	207,664.00	10,567.40	148,269.19	71.40
01-400-4011	OVER TIME SALARIES	6,037.00	0.00	4,258.41	10,000.00	250.68	2,468.62	24.69
01-400-4019	MERIT-VACATION BUY BACK	1,560.00	0.00	0.00	1,560.00	0.00	0.00	0.00
01-400-4028	EMPLOYEE BENEFITS-MEDICAL	37,000.00	3,318.97	24,540.44	45,402.00	(311.68)	23,317.50	51.36
01-400-4029	EMPLOYEE BENEFITS-DENTAL	2,791.00	197.71	1,523.68	2,791.00	(17.95)	1,330.05	47.65
01-400-4030	EMPLOYEE BENEFITS-LIFE	374.00	0.00	532.13	386.00	0.00	296.01	76.69
01-400-4031	FICA & MEDICARE EMPLOYER	14,639.00	1,335.15	10,955.93	15,210.00	802.33	11,102.83	73.00
01-400-4032	IMRF EMPLOYER	3,184.00	273.13	2,288.48	4,406.00	217.46	2,898.15	65.78
01-400-4033	UNEMPLOYMENT EMPLOYER	195.00	90.67	365.79	195.00	0.00	331.86	170.18
01-400-5041	TELEPHONE	900.00	63.06	533.91	780.00	0.00	579.21	74.26
01-400-5042	CELLULAR PHONE SERVICE	2,220.00	188.98	1,181.00	2,200.00	0.00	1,043.67	47.44
01-400-5048	OUTSIDE MAINTENANCE SERVICE	32,000.00	1,872.20	15,856.81	32,000.00	1,747.87	22,366.51	69.90
01-400-5091	DUES, MEMBERSHIP & SUBSCRIPTION	600.00	25.00	7,192.50	7,500.00	0.00	7,459.00	99.45
01-400-5093	PROF SERVICE-FINANCE	2,144.00	0.00	939.15	2,205.00	0.00	1,102.50	50.00
01-400-5178	REPAIR/MAINT VEHICLES & EQUIP	10,000.00	311.30	3,559.56	9,000.00	0.00	4,197.31	46.64
01-400-5184	SIGNS-TRAFFIC & STREETS	1,500.00	0.00	(193.56)	2,000.00	0.00	7,382.20	369.11
01-400-5322	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	360.00	100.00
01-400-5346	EQUIPMENT RENTAL	4,000.00	959.50	1,187.50	3,000.00	0.00	470.40	15.68
01-400-6024	OFFICE SUPPLIES	300.00	0.00	0.00	200.00	0.00	15.37	7.69
01-400-6025	OTHER SUPPLIES	1,000.00	169.34	1,318.49	1,500.00	0.00	1,509.83	100.66
01-400-6027	MAINT & CONSTRUCTION SUPPLIES	15,000.00	1,343.99	11,473.61	15,500.00	25.72	7,093.75	45.77
01-400-6028	HEATING, ELECT & WATER UTIL	0.00	0.00	504.32	0.00	0.00	0.00	0.00
01-400-6029	UNIFORMS	3,000.00	48.86	2,370.87	3,000.00	49.62	2,393.67	79.79
01-400-6036	SAFETY EQUIPMENT	500.00	0.00	325.94	500.00	0.00	2,159.80	431.96
01-400-6038	SNOW REMOVAL SUPPLIES	27,000.00	0.00	22,417.04	31,000.00	0.00	22,007.13	70.99
01-400-7002	FUEL	12,000.00	0.00	5,550.61	12,000.00	188.47	3,489.39	29.08
01-400-7003	RECRUITMENT & TRAINING	700.00	0.00	738.00	1,000.00	0.00	0.00	0.00
01-400-7005	MISCELLANEOUS EXPENSE	500.00	0.00	493.48	500.00	0.00	331.52	66.30
01-400-8002	MACHINERY & EQUIPMENT	500.00	261.00	596.28	1,250.00	0.00	1,499.00	119.92
01-400-8003	COMPUTER SOFTWARE	2,194.00	0.00	1,460.20	1,661.00	0.00	1,549.10	93.26
01-400-8006	STREET IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	2,000.00	100.00
01-500-4010	REGULAR SALARIES	34,423.00	2,067.41	22,708.73	37,964.00	1,326.83	18,416.33	48.51
01-500-4019	MERIT-VACATION BUY BACK	3,000.00	0.00	500.00	3,000.00	0.00	0.00	0.00
01-500-4028	EMPLOYEE BENEFITS-MEDICAL	3,796.00	595.20	4,648.19	3,980.00	(13.90)	3,699.04	92.94
01-500-4029	EMPLOYEE BENEFITS-DENTAL	334.00	21.79	166.73	220.00	(0.81)	117.40	53.36
01-500-4031	FICA & MEDICARE EMPLOYER	2,633.00	155.02	1,740.14	2,904.00	100.37	1,381.57	47.57
01-500-4032	IMRF EMPLOYER	520.00	31.22	350.47	763.00	26.67	350.66	45.96
01-500-5092	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	2,960.57	100.00
01-500-5093	PROF SERVICE-FINANCE	2,144.00	0.00	939.15	2,205.00	0.00	1,102.50	50.00
01-500-5663	WASTE DUMPING CHARGE	48,100.00	3,939.00	44,036.59	52,968.00	0.00	42,559.15	80.35
01-500-5664	LEAF PICKUP	12,500.00	0.00	12,500.00	12,500.00	0.00	0.00	0.00
01-600-5091	DUES & SUBSCRIPTIONS	575.00	0.00	2,227.50	2,500.00	0.00	2,303.20	92.13
01-600-5092	PROFESSIONAL SERVICES	6,800.00	697.50	4,891.27	5,100.00	0.00	5,176.25	101.50
01-600-5766	WINTER TREE TRIMMING	14,000.00	0.00	14,000.00	17,000.00	0.00	17,000.00	100.00
01-600-5767	TREE REMOVAL & TRIMMING	30,000.00	0.00	25,030.00	32,000.00	1,900.00	31,570.00	98.66
01-600-5768	TREE PLANTING PROGRAM	13,707.00	0.00	2,235.00	11,300.00	0.00	618.26	5.47
01-600-6027	MAINT & CONSTRUCTION SUPPLIES	1,000.00	0.00	8.99	500.00	0.00	632.02	126.40
01-700-4010	REGULAR SALARIES	14,867.00	1,362.77	10,589.37	15,472.00	819.91	10,990.66	71.04
01-700-4011	OVERTIME SALARIES	500.00	0.00	409.51	500.00	24.14	237.39	47.48
01-700-4019	MERIT-VACATION BUY BACK	150.00	0.00	0.00	150.00	0.00	0.00	0.00
01-700-4028	EMPLOYEE BENEFITS-MEDICAL	4,163.00	300.38	2,216.83	4,366.00	(25.98)	2,118.35	48.52
01-700-4029	EMPLOYEE BENEFITS-DENTAL	268.00	17.92	138.36	268.00	(1.48)	121.04	45.16
01-700-4031	FICA & MEDICARE EMPLOYER	1,176.00	100.24	800.24	1,222.00	62.49	823.78	67.38
01-700-4032	IMRF EMPLOYER	232.00	20.57	159.14	321.00	16.96	215.83	67.24

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GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 01 - GENERAL FUND								
01-700-5048	OUTSIDE MAINTENANCE SERVICE	5,700.00	0.00	2,159.00	6,500.00	0.00	0.00	0.00
01-700-5178	REPAIR/MAINT VEHICLES & EQUIP	1,950.00	0.00	0.00	2,500.00	0.00	70.84	2.83
01-700-5346	EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	0.00	0.00	0.00
01-700-6025	OTHER SUPPLIES	3,000.00	110.90	1,548.09	3,500.00	0.00	1,465.15	41.86
01-700-6028	HEATING, ELECT & WATER UTIL	8,200.00	860.82	7,364.36	8,000.00	0.00	8,644.63	108.06
01-700-7002	FUEL	800.00	0.00	324.18	800.00	11.00	200.52	25.07
01-700-8015	CABLING, POSTS & LANTERNS	3,000.00	0.00	2,449.61	3,350.00	(690.00)	1,809.92	54.03
01-800-3402	BEACH FEES	47,000.00	0.00	53,450.00	45,000.00	0.00	52,855.00	117.46
01-800-3989	OTHER INCOME	0.00	9,608.62	10,243.62	5,000.00	0.00	880.00	17.60
01-800-4021	PART TIME SALARIES	43,700.00	2,410.50	43,698.75	38,000.00	693.00	44,209.75	116.34
01-800-4031	FICA & MEDICARE EMPLOYER	2,216.00	184.41	3,342.99	2,754.00	53.03	3,382.08	122.81
01-800-4033	UNEMPLOYMENT EMPLOYER	257.00	119.50	482.09	261.00	0.00	443.60	169.96
01-800-5036	PRINTING & PUBLISHING	750.00	0.00	733.00	733.00	119.35	908.98	124.01
01-800-5041	TELEPHONE	820.00	68.10	2,079.22	780.00	0.00	642.90	82.42
01-800-5051	MISCELLANEOUS SERVICES	0.00	0.00	750.00	700.00	0.00	602.20	86.03
01-800-5054	LABORATORY SERVICES	890.00	0.00	0.00	890.00	0.00	0.00	0.00
01-800-5091	DUES, MEMBERSHIPS & SUBSCRIPT	0.00	0.00	2,227.50	2,500.00	0.00	2,303.20	92.13
01-800-5346	EQUIPMENT RENTAL	500.00	0.00	1,267.00	800.00	0.00	0.00	0.00
01-800-6025	OTHER SUPPLIES	1,500.00	0.00	1,529.44	1,500.00	0.00	3,348.02	223.20
01-800-7003	RECRUITMENT & TRAINING	570.00	20.00	190.00	570.00	0.00	170.00	29.82
01-800-8002	MACHINERY & EQUIPMENT	0.00	0.00	1,386.50	735.00	0.00	81.67	11.11
01-800-8007	FACILITY IMPROVE & ALTERATIONS	6,100.00	0.00	615.47	3,800.00	71.00	5,406.78	142.28
01-900-4010	REGULAR SALARIES	824,860.00	81,714.29	627,462.64	918,197.00	58,155.71	664,082.60	72.32
01-900-4011	OVERTIME SALARIES	65,000.00	4,733.96	47,288.45	45,000.00	3,979.40	38,095.94	84.66
01-900-4019	MERIT-VACATION BUY BACK	5,000.00	0.00	3,200.00	0.00	0.00	3,000.00	100.00
01-900-4021	PART TIME SALARIES	124,071.00	11,998.05	117,137.65	140,242.00	5,786.86	81,701.17	58.26
01-900-4023	AUTO ALLOWANCE	4,800.00	400.00	2,600.00	4,800.00	200.00	3,400.00	70.83
01-900-4028	EMPLOYEE BENEFITS-MEDICAL	242,000.00	18,693.44	124,971.82	210,808.00	(1,388.32)	120,536.92	57.18
01-900-4029	EMPLOYEE BENEFITS-DENTAL	11,719.00	1,047.42	6,797.17	11,719.00	(75.34)	6,382.74	54.46
01-900-4030	EMPLOYEE BENEFITS-LIFE	1,174.00	0.00	1,331.24	1,165.00	0.00	1,206.74	103.58
01-900-4031	FICA & MEDICARE EMPLOYER	40,444.00	4,315.95	29,439.64	34,491.00	3,131.06	34,956.44	101.35
01-900-4032	IMRF EMPLOYER	791.00	80.29	597.31	148.00	65.98	775.87	524.24
01-900-4033	UNEMPLOYMENT EMPLOYER	1,693.00	787.24	3,175.84	1,786.00	0.00	3,026.02	169.43
01-900-4035	DEF CONTRIB PLAN	0.00	0.00	0.00	20,405.00	1,788.01	19,229.72	94.24
01-900-4050	TRANSFER OF LEVY FUNDS-POLPEN	800,000.00	0.00	548,345.09	816,000.00	0.00	797,922.00	97.78
01-900-4051	TRANS TO POLPEN-EXTRA	100,000.00	0.00	0.00	75,000.00	0.00	0.00	0.00
01-900-5001	MAINT OF OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.00	0.00	0.00
01-900-5036	PRINTING AND PUBLISHING	800.00	0.00	0.00	500.00	0.00	0.00	0.00
01-900-5041	TELEPHONE	2,100.00	157.09	1,273.94	2,100.00	0.00	1,261.20	60.06
01-900-5042	CELLULAR PHONE SERVICE	3,816.00	25.90	2,038.46	3,816.00	215.34	1,523.57	39.93
01-900-5048	OUTSIDE MAINTENANCE SERVICES	1,650.00	0.00	890.00	1,500.00	0.00	0.00	0.00
01-900-5053	CRIMINAL JUSTICE CONNECTIVITY	4,200.00	187.08	2,697.42	4,200.00	0.00	561.24	13.36
01-900-5054	RADIO SYSTEM AIR TIME	5,800.00	556.00	4,428.00	5,800.00	624.00	5,208.00	89.79
01-900-5071	POSTAGE	200.00	0.00	51.95	200.00	0.00	24.87	12.44
01-900-5091	DUES, MEMBERSHIPS & SUBSCRIPT	25,939.00	75.00	16,664.75	26,000.00	231.59	25,171.22	96.81
01-900-5093	MUNICIPAL PARTNERSHIPS	25,539.00	0.00	21,134.15	25,000.00	0.00	22,532.50	90.13
01-900-5095	PROFESSIONAL SERVICES-DISPATCH	208,500.00	0.00	157,012.00	217,478.00	0.00	163,110.00	75.00
01-900-5177	REPAIR/MAINT COMPUTER EQUIP	500.00	0.00	0.00	500.00	0.00	135.00	27.00
01-900-5178	REPAIR/MAINT VEHICLES & EQUIP	10,000.00	475.00	9,578.86	10,000.00	0.00	6,774.79	67.75
01-900-6024	OFFICE SUPPLIES	2,200.00	0.00	601.80	2,200.00	0.00	415.71	18.90
01-900-6025	OTHER SUPPLIES	6,525.00	0.00	2,705.12	6,500.00	58.37	3,958.37	60.90
01-900-6029	UNIFORMS-PERSON PROTECT EQUIP	9,000.00	103.90	7,137.95	9,000.00	0.00	7,862.50	87.36
01-900-7002	FUEL	17,000.00	0.00	7,692.71	16,000.00	1,673.66	8,057.04	50.36
01-900-7003	RECRUITMENT & TRAINING	11,000.00	0.00	19,225.16	11,000.00	3,128.50	10,847.79	98.61
01-900-7004	COMMUNITY SERVICE	3,500.00	0.00	2,861.22	3,500.00	0.00	3,225.95	92.17

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
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 REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 01 - GENERAL FUND								
01-900-7005	MISCELLANEOUS EXPENSE	750.00	15.00	2,081.84	750.00	0.00	40.63	5.42
01-900-7006	MEETINGS & CONFERENCES	400.00	0.00	994.21	500.00	0.00	157.19	31.44
01-900-7103	DUI FUND EXPENSES	8,500.00	0.00	9,370.00	0.00	0.00	0.00	0.00
01-900-8001	OFFICE FURNITURE	500.00	0.00	0.00	500.00	0.00	200.54	40.11
01-900-8002	MACHINERY & EQUIPMENT	600.00	0.00	0.00	500.00	0.00	0.00	0.00
01-900-8003	SOFTWARE	1,350.00	0.00	1,715.08	3,437.00	0.00	1,688.23	49.12
01-900-8004	COMPUTER EQUIPMENT	0.00	0.00	304.38	300.00	0.00	0.00	0.00
01-950-4010	REGULAR SALARIES	14,959.00	1,000.01	9,275.15	13,811.00	520.83	8,924.20	64.62
01-950-4028	EMPLOYEE BENEFITS-MEDICAL	2,759.00	(33.30)	60.59	2,895.00	(17.35)	349.07	12.06
01-950-4029	EMPLOYEE BENEFITS-DENTAL	162.00	(1.94)	95.89	162.00	(0.97)	91.49	56.48
01-950-4031	MEDICARE	217.00	12.61	294.28	201.00	6.56	112.68	56.06
01-950-5051	MISCELLANEOUS SERVICES	1,600.00	213.98	1,736.19	1,800.00	0.00	641.32	35.63
01-950-5156	FIRE PROTECTION	456,070.00	0.00	456,062.32	467,472.00	0.00	467,471.05	100.00
01-950-8002	FOREIGN FIRE EXPENSES	33,333.00	0.00	0.00	5,000.00	0.00	0.00	0.00
Fund 01 - GENERAL FUND:								
TOTAL REVENUES		5,350,707.00	176,284.09	4,052,635.72	5,192,145.00	15,909.92	5,102,611.88	98.28
TOTAL EXPENDITURES		6,987,485.00	228,594.65	3,477,070.19	4,968,788.00	142,202.59	3,782,594.36	76.13
NET OF REVENUES & EXPENDITURES		(1,636,778.00)	(52,310.56)	575,565.53	223,357.00	(126,292.67)	1,320,017.52	590.99

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2023	ACTIVITY FOR		YTD BALANCE 09/30/2024	% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23		2024 AMENDED BUDGET	MONTH 09/30/24		
Fund 02 - SEWER SERVICE FUND								
02-100-3430	SEWER CHARGES	101,500.00	18,321.74	76,533.99	101,200.00	18,530.40	71,531.82	70.68
02-100-3701	INTEREST INCOME	20,000.00	1,189.69	12,267.74	18,000.00	0.00	17,220.82	95.67
02-100-3989	OTHER INCOME	150.00	0.00	0.00	0.00	0.00	100.00	100.00
02-100-4010	REGULAR SALARIES	38,263.00	3,543.19	27,532.05	40,226.00	2,131.76	28,575.09	71.04
02-100-4011	OVERTIME SALARIES	1,000.00	0.00	1,064.58	0.00	62.63	617.17	100.00
02-100-4019	MERIT-VACATION BUY BACK	390.00	0.00	0.00	390.00	0.00	0.00	0.00
02-100-4028	EMPLOYEE BENEFITS-MEDICAL	10,823.00	774.76	4,797.94	11,351.00	(67.48)	5,444.75	47.97
02-100-4029	EMPLOYEE BENEFITS-DENTAL	597.00	46.59	305.29	597.00	(3.85)	314.45	52.67
02-100-4030	EMPLOYEE BENEFITS-LIFE	49.00	0.00	0.00	50.00	0.00	0.00	0.00
02-100-4031	FICA & MEDICARE-EMPLOYER	2,957.00	260.52	2,080.12	3,077.00	162.45	2,140.54	69.57
02-100-4032	IMRF-EMPLOYER	584.00	53.48	413.76	809.00	44.10	561.22	69.37
02-100-4033	UNEMPLOYMENT-EMPLOYER	49.00	22.78	91.91	49.00	0.00	83.39	170.18
02-100-5048	OUTSIDE MAINTENANCE SERVICES	8,000.00	0.00	9,570.00	35,000.00	3,500.00	11,821.42	33.78
02-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	0.00	0.00	2,227.50	2,500.00	0.00	2,303.20	92.13
02-100-5178	REPAIR/MAINT VEHICLES & EQUIP	0.00	0.00	0.00	0.00	0.00	180.49	100.00
02-100-5322	ENGINEERING	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00
02-100-6025	OTHER SUPPLIES	100.00	0.00	0.00	0.00	0.00	0.00	0.00
02-100-6027	MAINT & CONSTRUCTION SUPPLIES	2,400.00	865.10	3,595.26	3,000.00	0.00	4,645.93	154.86
02-100-7050	PERMIT FEE	1,000.00	0.00	0.00	750.00	0.00	0.00	0.00
02-100-8003	SOFTWARE	3,200.00	0.00	4,380.60	4,627.00	0.00	4,647.30	100.44
02-100-8012	SEWER REPAIRS	10,000.00	892.47	8,786.25	10,000.00	0.00	11,025.07	110.25
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Fund 02 - SEWER SERVICE FUND:								
TOTAL REVENUES		121,650.00	19,511.43	88,801.73	119,200.00	18,530.40	88,852.64	74.54
TOTAL EXPENDITURES		79,412.00	6,458.89	67,845.26	112,426.00	5,829.61	72,360.02	64.36
NET OF REVENUES & EXPENDITURES		42,238.00	13,052.54	20,956.47	6,774.00	12,700.79	16,492.62	243.47

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GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 06 - MFT FUND								
06-100-3701	INTEREST INCOME	23,000.00	1,263.66	20,580.80	18,000.00	0.00	23,782.68	132.13
06-100-3801	MFT ALLOTMENTS	100,800.00	9,339.92	79,305.47	109,850.00	0.00	72,365.66	65.88
06-100-5322	ENGINEERING SERVICES	30,000.00	0.00	18,058.86	0.00	0.00	0.00	0.00
06-100-8007	ROAD PROJECTS	290,000.00	0.00	290,000.00	0.00	0.00	0.00	0.00
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Fund 06 - MFT FUND:								
TOTAL REVENUES		123,800.00	10,603.58	99,886.27	127,850.00	0.00	96,148.34	75.20
TOTAL EXPENDITURES		320,000.00	0.00	308,058.86	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(196,200.00)	10,603.58	(208,172.59)	127,850.00	0.00	96,148.34	75.20

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

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REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2023	ACTIVITY FOR		YTD BALANCE 09/30/2024	% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23		2024 AMENDED BUDGET	MONTH 09/30/24		
Fund 14 - TAX INCREMENT FINANCING								
14-100-3001	CURRENT TAX LEVY	225,000.00	0.00	77,286.58	90,000.00	0.00	289,884.67	322.09
14-100-3701	INTEREST INCOME	14,000.00	953.94	10,321.21	13,500.00	0.00	27,691.42	205.12
14-100-3992	FUND TRANSFER IN	0.00	0.00	0.00	800,000.00	0.00	0.00	0.00
14-100-5024	VILLAGE ATTORNEY-BASE	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
14-100-5071	POSTAGE	350.00	0.00	0.00	0.00	0.00	0.00	0.00
14-100-5092	PROFESSIONAL SERVICES	0.00	0.00	4,500.00	0.00	0.00	18,500.00	100.00
14-100-5096	PROF SERVICES-PLANNING	10,000.00	0.00	0.00	40,000.00	0.00	10,960.00	27.40
14-100-5099	PROF SERVICES-ECON DEVELOPMENT	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
14-100-5322	ENGINEERING SERVICES	20,000.00	0.00	0.00	100,000.00	0.00	0.00	0.00
14-100-8012	SEWER REPAIRS	0.00	0.00	0.00	700,000.00	0.00	0.00	0.00
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Fund 14 - TAX INCREMENT FINANCING:								
TOTAL REVENUES		239,000.00	953.94	87,607.79	903,500.00	0.00	317,576.09	35.15
TOTAL EXPENDITURES		31,350.00	0.00	9,500.00	840,000.00	0.00	29,460.00	3.51
NET OF REVENUES & EXPENDITURES		207,650.00	953.94	78,107.79	63,500.00	0.00	288,116.09	453.73

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	ACTIVITY FOR		YTD BALANCE	% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23		2024 AMENDED BUDGET	MONTH 09/30/24		
Fund 23 - KW 2023 CAPTIAL PROJECTS FUND								
23-100-3701	INTEREST INCOME	91,114.00	16,064.68	72,378.57	75,000.00	0.00	68,228.32	90.97
23-100-3989	OTHER INCOME	0.00	0.00	2,426.00	0.00	0.00	0.00	0.00
23-100-5036	PRINTING & PUBLISHING	0.00	0.00	150.00	250.00	0.00	150.00	60.00
23-100-5092	PROFESSIONAL SERVICES	186,182.00	14,372.11	14,372.11	0.00	61,097.84	249,123.65	100.00
23-100-7005	MISCELLANEOUS EXPENSE	6,000.00	0.00	3,298.00	0.00	0.00	0.00	0.00
23-100-7395	FUNDS TRANSFER OUT	0.00	0.00	0.00	800,000.00	0.00	0.00	0.00
23-400-5322	ENGINEERING SERV-STREETS	0.00	0.00	1,071.85	0.00	0.00	0.00	0.00
23-400-8006	STREET IMPROVEMENTS	0.00	0.00	0.00	12,000.00	5,360.32	5,507.20	45.89
23-400-8008	ROAD PROJECTS	55,783.00	0.00	0.00	0.00	0.00	0.00	0.00
23-935-5092	PROFESSIONAL SERVICES	8,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00
23-935-5322	ENGINEERING-WATER	30,375.00	0.00	25,375.99	50,000.00	0.00	0.00	0.00
23-935-8008	ROAD PROJECTS	598,000.00	40,806.44	518,402.67	1,200,000.00	0.00	0.00	0.00
23-992-5322	ENGINEERING SERV-SEWER	0.00	0.00	5,411.96	0.00	0.00	0.00	0.00
23-992-8013	SEWER LINING PROGRAM	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
23-992-8014	STORM SEWER IMPROVEMENTS	92,000.00	0.00	0.00	0.00	0.00	2,750.00	100.00
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Fund 23 - KW 2023 CAPTIAL PROJECTS FUND:								
TOTAL REVENUES		91,114.00	16,064.68	74,804.57	75,000.00	0.00	68,228.32	90.97
TOTAL EXPENDITURES		1,076,340.00	55,178.55	573,082.58	2,062,250.00	66,458.16	257,530.85	12.49
NET OF REVENUES & EXPENDITURES		(985,226.00)	(39,113.87)	(498,278.01)	(1,987,250.00)	(66,458.16)	(189,302.53)	9.53

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

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GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 26 - LONG-TERM DEBT SERVICE								
26-100-3003	PROPERTY TAX-ANNUAL CAP BOND	990,000.00	0.00	722,783.01	1,010,000.00	0.00	1,011,877.58	100.19
26-100-3004	PROPERTY TAX-2023 CAP BOND	692,850.00	0.00	499,479.19	689,200.00	0.00	701,397.06	101.77
26-100-3100	BOND PROCEEDS	0.00	0.00	0.00	960,000.00	0.00	518,361.19	54.00
26-100-3101	BOND PREMIUM	0.00	0.00	0.00	0.00	0.00	21,794.85	100.00
26-100-3701	INTEREST	0.00	2,881.19	24,903.46	30,000.00	0.00	28,690.91	95.64
26-100-5026	ADMINISTRATIVE BOND EXPENSES	950.00	1,500.00	1,975.00	2,000.00	0.00	7,117.50	355.88
26-100-5032	COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00	11,324.05	100.00
26-100-7302	PRINC - ANNUAL CAPITAL BOND	955,000.00	0.00	0.00	960,000.00	0.00	0.00	0.00
26-100-7303	PRINCIPAL-SERIES 2013 CAPITAL	455,000.00	0.00	0.00	465,000.00	0.00	0.00	0.00
26-100-7304	PRINCIPAL - SERIES 2023	360,000.00	0.00	0.00	375,000.00	0.00	0.00	0.00
26-100-7312	INTEREST-ANNUAL CAPITAL BOND	34,547.00	0.00	0.00	38,000.00	0.00	21,366.80	56.23
26-100-7313	INTEREST-SERIES 2013 CAP BOND	237,850.00	0.00	118,925.00	224,200.00	0.00	112,100.00	50.00
26-100-7314	INTEREST- SERIES 2023	239,800.00	0.00	137,173.50	225,400.00	0.00	112,700.00	50.00
26-100-7395	FUND TRANSFER OUT	0.00	0.00	0.00	390,000.00	0.00	0.00	0.00
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Fund 26 - LONG-TERM DEBT SERVICE:								
TOTAL REVENUES		1,682,850.00	2,881.19	1,247,165.66	2,689,200.00	0.00	2,282,121.59	84.86
TOTAL EXPENDITURES		2,283,147.00	1,500.00	258,073.50	2,679,600.00	0.00	264,608.35	9.87
NET OF REVENUES & EXPENDITURES		(600,297.00)	1,381.19	989,092.16	9,600.00	0.00	2,017,513.24	1,015.76

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2023	ACTIVITY FOR		YTD BALANCE 09/30/2024	% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23		2024 AMENDED BUDGET	MONTH 09/30/24		
Fund 27 - ANNUAL REFUNDING BOND								
27-100-3100	BOND PROCEEDS	400,000.00	0.00	0.00	360,000.00	0.00	458,150.00	127.26
27-100-3701	INTEREST	97,000.00	6,753.43	71,385.43	89,000.00	0.00	178,290.50	200.33
27-100-3989	OTHER INCOME	60,416.00	0.00	60,416.03	10,000.00	0.00	0.00	0.00
27-100-3990	TRANSFER OF FUNDS (IN)	2,100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-100-5029	ADMINISTRATIVE BOND EXPENSES	7,500.00	0.00	0.00	7,700.00	0.00	0.00	0.00
27-100-8001	OFFICE FURNITURE	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00
27-100-8002	MACHINERY & EQUIPMENT	0.00	0.00	4,995.00	0.00	0.00	0.00	0.00
27-100-8003	SOFTWARE	15,000.00	0.00	12,160.00	3,000.00	0.00	0.00	0.00
27-100-8004	COMPUTER EQUIPMENT	7,100.00	0.00	1,751.89	2,300.00	0.00	1,206.93	52.48
27-300-5048	OUTSIDE MAINTENANCE	3,000.00	0.00	0.00	7,000.00	0.00	0.00	0.00
27-300-8007	BLG IMPROVEMENTS & ALTERATIONS	6,000.00	0.00	2,520.50	75,300.00	0.00	25,482.98	33.84
27-400-5184	STREET SIGNS	0.00	0.00	0.00	0.00	0.00	1,381.95	100.00
27-400-5322	ENGINEERING SERV.-PUBLIC WORKS	6,100.00	0.00	0.00	0.00	0.00	7,215.00	100.00
27-400-8002	EQUIPMENT-STREET DEPT	0.00	0.00	0.00	7,000.00	0.00	6,038.00	86.26
27-400-8006	STREET IMPROVEMENTS	27,500.00	565.00	15,375.34	8,000.00	4,982.60	3,744.71	46.81
27-400-8007	SIDEWALK PROG - ANNUAL	26,000.00	0.00	0.00	26,000.00	0.00	18,312.50	70.43
27-400-8008	ROAD PROJECTS	39,154.00	12,840.98	19,155.05	125,000.00	4,987.28	124,777.88	99.82
27-700-8015	CABLING, POSTS, LANTERNS	15,450.00	0.00	6,299.87	31,210.00	0.00	10,175.00	32.60
27-900-5178	POLICE VEHICLE EQUIPMENT	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
27-900-8002	MACHINERY & EQUIPMENT	0.00	0.00	0.00	37,845.00	0.00	40,363.46	106.65
27-900-8005	POLICE VEHICLES	45,110.00	0.00	43,818.00	0.00	0.00	0.00	0.00
27-935-5092	PROFESSIONAL SERVICES	98,000.00	0.00	66,710.01	0.00	0.00	13,695.08	100.00
27-935-8002	MACHINERY & EQUIPMENT	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00
27-992-8012	SEWER REPAIRS	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
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Fund 27 - ANNUAL REFUNDING BOND:								
TOTAL REVENUES		2,657,416.00	6,753.43	131,801.46	459,000.00	0.00	636,440.50	138.66
TOTAL EXPENDITURES		304,414.00	13,405.98	172,785.66	333,355.00	9,969.88	252,393.49	75.71
NET OF REVENUES & EXPENDITURES		2,353,002.00	(6,652.55)	(40,984.20)	125,645.00	(9,969.88)	384,047.01	305.66

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH

PERIOD ENDING 09/30/2024

% Fiscal Year Completed: 74.86

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 28 - 2024A BOND/LAKE FRONT PROJECTS								
28-100-3100	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	1,810,443.46	100.00
28-100-3106	BOND PREMIUM	0.00	0.00	0.00	0.00	0.00	786,972.65	100.00
28-100-5032	COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00	84,775.95	100.00
28-100-5034	ADMIN BOND EXPENSES	0.00	0.00	0.00	0.00	0.00	9,331.25	100.00
<hr/>								
Fund 28 - 2024A BOND/LAKE FRONT PROJECTS:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	2,597,416.11	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	94,107.20	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	2,503,308.91	100.00

PERIOD ENDING 09/30/2024

% Fiscal Year Completed: 74.86

MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND

REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 35 - WATER FUND								
35-100-3420	MAINTENANCE FEE	3,600.00	200.00	1,800.00	3,600.00	0.00	2,300.00	63.89
35-100-3432	WATER SERVICE-METERED	790,000.00	134,669.80	570,303.44	740,000.00	135,118.28	526,283.01	71.12
35-100-3435	WATER IMPROVEMENT CHARGE	270,000.00	20,772.51	205,555.03	270,000.00	20,830.32	206,549.23	76.50
35-100-3701	INTEREST INCOME	23,000.00	3,219.26	16,115.38	16,500.00	0.00	24,503.97	148.51
35-100-3902	SALE OF WATER METERS	3,500.00	0.00	2,400.00	3,000.00	0.00	2,750.00	91.67
35-100-3903	BACKFLOW TESTING REBATE	850.00	84.00	888.00	800.00	0.00	596.00	74.50
35-100-3904	OTHER INCOME	800.00	0.00	85.00	0.00	0.00	506.61	100.00
35-100-4010	REGULAR SALARIES	175,814.00	13,287.09	121,460.53	188,368.00	8,096.78	112,315.44	59.63
35-100-4011	OVER TIME SALARIES	2,000.00	0.00	2,047.26	2,000.00	120.54	1,186.89	59.34
35-100-4019	MERIT-VACATION BUY BACK	8,250.00	0.00	1,250.00	8,250.00	0.00	0.00	0.00
35-100-4028	EMPLOYEE BENEFITS-MEDICAL	31,206.00	2,610.92	19,643.90	32,722.00	(178.43)	19,755.96	60.38
35-100-4029	EMPLOYEE BENEFITS-DENTAL	2,232.00	154.58	1,190.74	1,946.00	(10.32)	969.45	49.82
35-100-4030	EMPLOYEE BENEFITS-LIFE	212.00	0.00	69.45	217.00	0.00	92.98	42.85
35-100-4031	FICA & MEDICARE EMPLOYER	13,603.00	986.22	9,228.93	14,563.00	614.18	8,417.12	57.80
35-100-4032	IMRF EMPLOYER	2,685.00	200.65	1,849.23	3,827.00	165.18	2,173.77	56.80
35-100-4033	UNEMPLOYMENT EMPLOYER	215.00	99.97	403.31	407.00	0.00	664.82	163.35
35-100-5022	JULIE FEES	732.00	0.00	1,369.92	1,500.00	0.00	1,442.19	96.15
35-100-5036	PRINTING & PUBLISHING	775.00	0.00	811.69	840.00	0.00	729.00	86.79
35-100-5041	TELEPHONE	780.00	68.10	579.37	1,160.00	0.00	642.90	55.42
35-100-5042	CELLULAR TELEPHONE SERVICE	846.00	70.24	912.92	846.00	0.00	1,253.86	148.21
35-100-5044	INTERNET SERVICE	630.00	0.00	0.00	0.00	0.00	0.00	0.00
35-100-5048	OUTSIDE MAINTENANCE SERVICE	5,916.00	4,327.50	9,936.38	6,900.00	4,327.50	7,990.25	115.80
35-100-5049	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	500.00	0.00	0.00	0.00
35-100-5051	MISCELLANEOUS SERVICES	615.00	0.00	0.00	75.00	0.00	0.00	0.00
35-100-5054	LABORATORY SERVICES	1,708.00	87.60	1,135.10	1,828.00	0.00	1,403.80	76.79
35-100-5071	POSTAGE	700.00	0.00	0.00	1,750.00	0.00	1,329.00	75.94
35-100-5091	DUES, MEMBERSHIPS & SUBSCRIPT	1,008.00	0.00	7,220.50	7,500.00	0.00	7,824.60	104.33
35-100-5092	PROFESSIONAL SERVICES	9,210.00	0.00	13,735.44	17,350.00	0.00	16,742.46	96.50
35-100-5093	PROF SERVICE-FINANCE	21,436.00	0.00	9,391.15	22,050.00	0.00	11,025.00	50.00
35-100-5100	PROFESSIONAL SERVICES-IT	10,554.00	710.76	5,355.80	13,550.00	1,093.96	8,751.68	64.59
35-100-5177	REPAIR/MAINT COMPUTER EQUIP	3,500.00	0.00	0.00	1,250.00	0.00	0.00	0.00
35-100-5178	REPAIR/MAINT VEHICLES & EQUIP	2,500.00	667.80	667.80	1,550.00	0.00	3,385.00	218.39
35-100-5400	PURCHASE OF POTABLE WATER	264,000.00	32,709.01	175,843.24	240,000.00	0.00	141,027.43	58.76
35-100-6025	OTHER SUPPLIES	450.00	0.00	40.87	400.00	0.00	0.00	0.00
35-100-6027	MAINT & CONSTRUCTION SUPPLIES	1,500.00	0.00	1,656.58	1,750.00	0.00	495.00	28.29
35-100-6028	HEATING, ELECT & WATER UTIL	15,034.00	731.63	9,743.84	15,000.00	411.78	8,081.69	53.88
35-100-6029	UNIFORMS	500.00	240.50	240.50	576.00	0.00	46.58	8.09
35-100-6033	METER SUPPLIES	8,300.00	3,705.92	7,582.92	9,500.00	0.00	1,841.20	19.38
35-100-6034	VALVE MAINTENANCE	500.00	0.00	0.00	500.00	0.00	0.00	0.00
35-100-6036	SAFETY EQUIPMENT	500.00	0.00	0.00	0.00	0.00	0.00	0.00
35-100-6037	TOOLS	500.00	261.50	390.56	425.00	0.00	0.00	0.00
35-100-7002	FUEL	2,600.00	0.00	2,032.08	4,750.00	69.00	1,257.02	26.46
35-100-7003	RECRUITMENT & TRAINING	2,500.00	0.00	0.00	2,500.00	0.00	50.00	2.00
35-100-7301	BOND PRINCIPAL PAYMENT	215,000.00	0.00	0.00	220,000.00	0.00	0.00	0.00
35-100-7311	BOND INTEREST	57,150.00	0.00	28,575.00	50,700.00	0.00	25,350.00	50.00
35-100-7350	PAYING AGENT FEES	750.00	0.00	0.00	0.00	0.00	0.00	0.00
35-100-8002	MACHINERY & EQUIPMENT	2,000.00	0.00	621.50	0.00	0.00	0.00	0.00
35-100-8003	SOFTWARE	9,600.00	8,176.59	20,910.97	12,195.00	0.00	5,523.30	45.29
35-100-8004	COMPUTER EQUIPMENT	500.00	0.00	0.00	800.00	0.00	4,333.76	541.72
35-100-8007	BULDING & GROUNDS	4,800.00	0.00	1,201.61	4,950.00	0.00	1,119.93	22.62
35-100-8008	CAPITAL OUTLAY	59,990.00	0.00	46,531.09	8,000.00	0.00	0.00	0.00
35-100-8009	WATER MAIN REPAIRS	45,000.00	1,841.00	7,249.77	45,000.00	7,400.00	26,558.69	59.02
35-100-8011	WATER METER REPLACEMENTS	0.00	0.00	0.00	10,500.00	0.00	5,138.87	48.94

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF KENILWORTH
 PERIOD ENDING 09/30/2024
 % Fiscal Year Completed: 74.86
 MONTHLY REPORT OF FINANCIAL ACTIVITY BY FUND
 REVENUES AND EXPENDITURES BOOK AS OF 9/12/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR			ACTIVITY FOR			% BDGT USED
		2023 AMENDED BUDGET	MONTH 09/30/23	YTD BALANCE 09/30/2023	2024 AMENDED BUDGET	MONTH 09/30/24	YTD BALANCE 09/30/2024	
Fund 35 - WATER FUND								
Fund 35 - WATER FUND:								
TOTAL REVENUES		1,091,750.00	158,945.57	797,146.85	1,033,900.00	155,948.60	763,488.82	73.85
TOTAL EXPENDITURES		988,801.00	70,937.58	510,879.95	958,495.00	22,110.17	428,919.64	44.75
NET OF REVENUES & EXPENDITURES		102,949.00	88,007.99	286,266.90	75,405.00	133,838.43	334,569.18	443.70
TOTAL REVENUES - ALL FUNDS		11,358,287.00	391,997.91	6,579,850.05	10,599,795.00	190,388.92	11,952,884.29	112.77
TOTAL EXPENDITURES - ALL FUNDS		12,070,949.00	376,075.65	5,377,296.00	11,954,914.00	246,570.41	5,181,973.91	43.35
NET OF REVENUES & EXPENDITURES		(712,662.00)	15,922.26	1,202,554.05	(1,355,119.00)	(56,181.49)	6,770,910.38	499.65

Monthly Report

REPORT DATE: September 10, 2024
TO: Trustee Tim Ransford
FROM: Chief Bryan Carlson
SUBJECT: Activity Report for August 2024



Activity Summary:

The Police Department handled **1239 Calls for Service** in the month of August.
5 Part I offenses were reported last month (Auto Theft x 2, Burglary-Motor Vehicle x 3).
1 Part II offense was reported last month (Identity Theft).

Additional Police activity is listed below:

	MTD	YTD	2023
Aided Outside Police Agencies	17	102	168
Animal Complaints	5	58	29
Burglar Alarms	13	89	121
Citizen Assist	9	101	168
Extra Watches	174	1322	1614
Fire & Ambulance Calls	11	140	207
Lock Outs (Home & Auto)	5	26	31
Motorist Assist	0	4	9
Non-Injury Traffic Crashes	3	25	45
Open Doors (Buildings & Vehicles)	13	77	142
Premise Checks	564	4582	6228
Suspicious Circumstances	19	91	126
Traffic Details	52	795	1079
Vacation Watches	128	1021	1237

Kenilworth Traffic and Parking Enforcement:

	MTD	YTD	2023
Traffic Warning Tickets	6	84	150
Traffic Verbal Warnings	22	141	122
Parking Warning Tickets	10	80	335
Parking Tickets with Fines	8	67	202
State Traffic Tickets	1	16	21
Traffic Compliance Tickets	1	8	5
Village Ordinance Tickets	2	8	16

Body Worn Camera Project

The Safety, Accountability, Fairness and Equity-Today Act (SAFE-T Act) requires our department to have Body Worn Cameras (BWC's) implemented by January 1, 2025.

An IRMA (Intergovernmental Risk Management Agency) grant totaling \$10,000.00 has been received.

The body worn cameras and in-car video systems have been received. All 4 in-car video systems have been installed. A body worn camera policy has been created and reviewed with staff during their BWC training sessions.

Axon has conducted multiple virtual body worn and squad car camera training sessions with KPD. KPD has begun active use of the BWC's. Currently, all full-time AND part-time officers are wearing body cameras to identify any issues. KPD has created a draft BWC informational document for Village Board members and public education purposes. The Public Safety Committee will review the BWC policy during their October 16th meeting. The PSC will then give a recommendation to the Village Board to approve the policy.

Traffic Study-Stop Sign Request-Melrose Ave @ Essex Rd

Residents living near the intersection of Melrose Ave & Essex Rd requested installation of stop signs for E/B & W/B traffic on Melrose Ave @ Essex Rd. Residents are concerned with the volume of vehicle, bicycle, and foot traffic through and around the intersection especially during Sears School crossing times. Residents feel not having a stop sign for E/B and W/B traffic creates a serious safety concern. The intersection has been monitored by KPD since the start of school on August 29, 2024. Preliminary observations validate resident concerns. The request and KPD's findings will be reviewed by the Public Safety Committee during their October 16th meeting. The PSC will then give a recommendation to the Village Board.

Gas Powered Leaf Blower Ban

The Village Board in March approved an ordinance to extend Kenilworth's GPLB ban from 8 months to 9 months. The new restrictions took effect on May 1, 2024. The only months in which a GPLB can be used in Kenilworth will be April, October, and November. As of September 9, 2024 the Kenilworth Police Dept has issued 16 tickets to landscape companies since the May 1, 2024 ban.

Kenilworth Beach Activity 2024

- 733-Premise checks conducted by Officers since January 1, 2024.
- 44-Parking citations issued in the 40 block of Kenilworth Ave since June 1, 2024.
- 8-KPD Crime Prevention Courtesy Cards issued to unlocked bicycles on top of Water Plant since July 1, 2024.
- 7-Citizen assists (5-unlocking Devonshire beach gate,1-assist citizen with lost property,1-assist citizen with parking question) since May 1, 2024.
- 4-Alarm activations at Water Plant since January 1, 2024.
- 3-Suspicious person calls since May 1, 2024.
- 2-Safety concerns-loose tiles on Water Plant roof & broken signage chains on north groin since April 1, 2024.
- 1-Dead animal in June, 2024.
- 1-Lock out of vehicle in May, 2024.
- Last day for life guards was August 20, 2024.

Upcoming Events in September Involving the Police Department

- **Block Parties-200 block Warwick Road & 500 block Melrose Ave**– Officer(s) will stop by and hand out freeze pops to children, give squad car tour, and meet and greet with residents.
- **Sears School Lockdown Drill**

Public Safety Email Alerts for the Month

- 08-28-24 – Welcome Back To School
- 08-20-24 - Crime Alert
- 08-13-24 – Crime Alert

Events in August Involving the Police Department

- *400 block Essex Road block party*

Village of



Department of Public Works

Activity Report

To: President Kaz, Village Trustees and Village Manager

From: Donald Leicht, Public Work Superintendent

Date: September 10, 2024

The following information provides an overview of the activity in the department since the August 19th Village Board meeting.

Sewers and Streets

- Performed 27 JULIE locate requests
- Performed porous street inspection
- Troubleshoot and repaired three street lights
- Removed five dead animals from roadway
- Removed two dead trees
- Cleared brush from roadway edges
- Laid eight tons of surface
- Poured 12 yards of concrete
- Removed large parkway humps from previous trees
- Cleared debris from six storm sewers
- Stump ground three trees
- Cleaned 12 streetlights
- Replaced burnt light on traffic signal on Sheridan Rd
- Installed one new light pole and fixture

Water – Distribution

- PRV, Booster Station, Water Tower and Water Plant inspection
- Monthly bacteria IEPA water sample
- Troubleshoot and repaired four MTU's
- Painted 31 Fire hydrants
- Assisted contractor in the repair of broken water service

Buildings/Structures

- Cleaned/disinfected vehicles weekly
- Cleaned and sanitized Public Works building weekly
- Took beach samples daily
- Cleaned beach every morning M-F
- Dragged beach
- Completed Green Bay Pedestrian tunnel paint project
- Cleared garbage from inside the water plant
- Cleaned fountain
- Ran communication cable for cameras at Village Hall

Administration

- Input invoices and created purchase orders
- Attended Monthly GIS meeting
- Attended weekly staff meeting
- Met with ComEd to discuss transformer move at Beach
- Performed monthly safety discussions with staff
- Reviewed one ROW permit
- Reviewed three tree protection permits
- Met with homeowner to help with sewer issue
- Inspected sewer connection
- Started working on 2024 year-end estimates and CIP budget
- Performed tree inventory for 2024 fall tree planting