

**VILLAGE OF KENILWORTH  
BEACH IMPROVEMENT PROJECT  
DONATION POLICY**

**Background and Purpose**

The Village of Kenilworth (“Village”) gratefully welcomes and encourages donations to support the Beach Improvement Project (“Beach Project”). The Beach Project began in 2024 and Phase 1 is expected to conclude in 2026. The Village plans to embark on future phases of the project after 2026, and would seek donations to fund such endeavors.

Phase Two of the Beach Project will include a new pedestrian ramp down to the beach, new bathroom facilities, building interior and exterior improvements, and renovated exterior areas.

Future Phase of the Beach Project, may include but is not limited to further build out of the interior spaces, shade structures, overlook improvements, boat storage building, and improved landscaping.

The Village is funding up to \$7,000,000 of the Beach Project budget, but is seeking donations from residents and community members to fully implement the Beach Project.

This policy identifies guidelines for accepting donations made to the Village in support of the Beach Project and includes provisions for donor recognition to honor substantial donations.

**Policy**

1. The Village will accept monetary and non-monetary donations which may include: 1) Securities like stocks, bonds, or mutual funds; 2) Building materials, landscaping items, or furnishings; 3) Professional design, engineering, or construction services; and 4) Equipment or supplies relevant to Beach Project operations, to support the Beach Project, provided those donations are consistent with the Village’s goals and budget for the Beach Project.
2. All donations provided pursuant to this policy will be restricted, meaning the Village will use donated funds only to support the Beach Project and for no other purpose.
3. Upon acceptance by the Village, all donations become the legal property of the Village and cannot be returned to the donor. The Village complies with all applicable local, state, and federal laws regarding donations and charitable giving.
4. The Village reserves the right to refuse any proposed donation that is inconsistent with the Beach Project’s goals or budget, as determined by the Village.

**Procedures**

1. The Village Manager is authorized to accept, on behalf of the Village, all donations from individuals and organizations in support of the Beach Project. Individuals interested in making a donation are encouraged to contact the Village at 847-251-1666 or [info@vok.org](mailto:info@vok.org).
2. Donors are required to sign a donor acknowledgment form setting forth the terms applicable to the donation. The relevant forms are available on the Village's website, <https://www.vok.org/2420/Beach-Improvement-Project>. The Village cannot accept a donation until the donor signs and returns the appropriate donor form.
3. The Village will deposit all donations in the Village's Beach Project account (Fund 28). The Village will use funds in this account exclusively to pay costs related to the Beach Project.
4. Naming opportunities may be available for donations exceeding \$100,000, while other recognition may be available for donations exceeding \$10,000. Additional information concerning recognition can be obtained by contacting the Village Managers Office, [kthake@vok.org](mailto:kthake@vok.org) or 847-251-1666.
5. Gifts and donations made to the Village may be tax deductible. Donors are encouraged to consult with their own financial professional or attorney to assess whether their donation is tax deductible.