

PROJECT

Village of Kenilworth
 Lakefront Improvement Projects
 Kenilworth, Illinois

MEETING MINUTES

SUBJECT

Bathroom Plan, Staff, and Overlook

MEETING NO

17

MEETING LOCATION

Teams Meeting

MEETING DATE

06.13.24

PREPARED BY

Allaa Abdelsaid/ Brianda Mireles

DATE ISSUED

06.13.24

ATTENDEES

Heather McFarland, VOK
 Cecily Kaz, VOK
 Chris Ottsen, VOK
 Donny Leicht, VOK
 Dawn Wucki-Rossbach, VOK
 Allaa Abdelsaid, WTA
 Andy Tinucci, WTA
 Brianda Mireles, WTA

DISTRIBUTION

Heather McFarland, VOK

The following constitute our understanding of matters discussed and conclusions reached. Other participants are requested to review these items and advise the originator of any errors or omissions.

ITEM/DATE	DISCUSSION	ACTION BY	DATE REQD
17.01	General housekeeping items		
01	VOK asked if there is value in doing a point cloud scanning of the existing facility <ul style="list-style-type: none"> WTA recommends waiting until demolition to decide whether the point cloud scan is necessary. 		
02	VOK received one of two proposals for concrete scanning of the building. <ul style="list-style-type: none"> VOK will provide WTA with an update once a proposal has been awarded. 		
03	VOK has asked about fundraising images. <ul style="list-style-type: none"> WTA would like to provide up-to-date images of the project. WTA is working with consultants on ramp iterations. WTA to provide VOK with fundraising images before the Fourth of July weekend traffic. 	WTA	
17.02	Design Updates		
	<i>The Exterior Bathrooms</i>		
01	VOK responded well to the material idea of a translucent façade to allow the bathroom to be naturally well-lit and a beautiful space to encourage patrons to use the exterior bathrooms		
02	VOK suggested putting vending machines in the main building		
03	VOK likes the bathroom options with places to put bags/ seating etc.		

04	VOK suggested that WTA review 4 single user restrooms instead of gendered restrooms outside		
05	VOK does not want too big of a bathroom with too much open space		
06	VOK would like WTA to consider appropriate exterior shading elements that can occur outside of the bathroom vestibule to avoid potential loitering within.		
	<i>The Staff Space</i>		
01	WTA provided a few options for the transaction window into the staff space. <ul style="list-style-type: none"> • VOK to confirm staff needs and ease of access for day-to-day protocols. • VOK raised concerns about security relative to the materiality and operability of the transaction counter. • Specifics around security to come at a later date. 		
	<i>The Overlook</i>		
01	VOK prefers more semi-permanent, robust furniture at the overlook level due to vandalism.		
02	The Overlook will be used at all times of the day, with various types of users, so the space wants to be semi-flexible, but the arrangement of the planters and benches should suggest to users how to navigate the space. <ul style="list-style-type: none"> • WTA to review floor materiality changes to suggest activity zones on the overlook • WTA to review existing pavers and evaluate conditions of the existing roof structure & roof membrane prior to construction 		
03	VOK mentioned that Overlook wants to remain open for public use, and not prescriptive to accommodate private parties so provisions for tents etc. not necessary		
04	VOK responded well to the central seating but would like WTA to review other locations and zone the overlook for appropriate circulation		
05	VOK comments that events tend to be closer to the water near the beach plaza not on top of the overlook. There's no need to accommodate events at the Overlook, especially because that would require power, water, and other infrastructure.		
06	The circle bench is a great tie to Kenilworth Mahoney Park seating by Jens Jensen.		
07	WTA to review location for bike racks by Kenilworth Ave. Maybe off Overlook entirely? <ul style="list-style-type: none"> • WTA to accommodate & document: <ul style="list-style-type: none"> ○ types of bikes, number of bikes, locking or not locking bikes ○ Wagons, strollers, and other beach-goers' storage needs 		
08	VOK mentioned that involving greenery and planting on the overlook is important		

End Memo.